



To encourage the use of quality contractors and construction trades partners that positively impact
our local community

JCCA Board Meeting Minutes February 8, 2021 at Noon @ Christoff's

Present: Ted Christoff, Angela Machnik, Tom Rooney, Doug Warren, Dan Draper, Donn Roberts, Mark Schissler, Mike Hirst

Absent: Melissa Strode, Andy Cook, Dale Glazey, Ryan Smithson, Haley Hoffman

Call to Order 12:05 pm

Approve January Board Minutes

Motion by Marie Gore and seconded by Mike Hirst to accept minutes as presented. Motion carried.

Presidents report – Ted

- 1 – Ted to stay President until May elections. Doug Warren – Ductz or Ryan Berridge – Bruton Electric
- 2 – February Membership meeting – cannot be held at Cascades due to health department
- 3 – Jackson YMCA ask them to speak at March meeting about how to bid on the Y

Treasurer report – Melissa

Membership dues and dinners from 2020 – update

2021 membership invoices – update

Sent Kim Rowe check for \$125 and Paid brick award sponsorship \$2,000

Ted and Angela

Scholarship report – Dan

Open – encourage high schoolers to apply

Georgia Fotjesk Scholarship

JCCA scholarships named after - Marv Swanson and/or Jamie McKibbin

Update on State of MI apprentice program

Education report – Dan

March- Steve Patch – brief tax summary- Shawna Tello, Fred Hauser, Steve Depew from Jackson YMCA

April – Walton Insurance – Brian Drummond

May-JCCA Scholarship recipients

Ideas: Consumers Energy rebates on new construction, harvest energy on solar energy, City of Jackson/Jackson County update w/ city manager – Jonathan Green and County of Jackson Administrator Mike Overton

Marketing report - Ted

Need testimonials for the radio commercials

Ted Christoff - toy house renovation, SAU - Jones construction, Summit Orthodontics – O'Harrow, City of Jackson R.W. mercer- MLK center/DPW

Membership Support report – Tom

\$50 referral credit towards next year's dues

New members do not to pay for dinner expense if within a year of joining.

Membership Drive in Fall of 2021

Welcome packet – letter, sticker and note pad – Angela to send out

Membership application – updated

Social Media posts for new members

Need to be called to renew or add to membership:

Mission Point, Hadaway, Dennis Mitchell – Jackson general contracting

Lead from website

Tyler Suomala – design firm – application has been sent

Tom talking with Jess Webb and Jen Kinsel on talking with JCCA membership on using staffing agencies to find help. Ask them to discuss – workers comp, liability, drug testing, unemployment, travel out of state, driving and background checks

Dinner Sponsor Support report – Mark

Facebook posts for sponsors of the membership dinners (March 1-10)

March Sponsors – Paul E. Bengel, Mullins, Prominent Design, Quality Glass, Rehmann, Richmond, Roberts & Assoc., RW Mercer, Safety Systems, Schissler

New Business

1 - Review bylaws – last updated in 2011

Article 1 – section 9 – ask council to fix “The host” verbiage

Article 2 – section 1 – change from 7 to 5 directors; delete sentence “upon election the directors shall select a chairman from amongst themselves; and add with 2 years terms to be staggered among directors so all terms do not end at same time.

Article 4 – change place with Article 5

Section 1 – add membership committee to list

Section 3 – add membership committee; change 7 to 5 directors,

-add page number 7

Article 5 – change place with Article 4

Section 1 - Change Dues due date to December 1. Noting invoices to be sent Nov. 1

Article 6 – add section on Executive Director

Bruce to review suggested changes, then make revisions then we will submit to the general membership for approval at February membership meeting. On hold, no response from Bruce as of time of meeting.

2 - JCCA Forum on Facebook – Angela to invite members to join but must like JCCA first. Member Communication amongst each other – can be done on the JCCA Forum.

3 - Angela will be inviting Brick award recipients to March meeting to receive their Brick.

4 - Haley Hoffman has resigned as Secretary due to her moving out of state. Pat O'dowd has offered to come back on board. The board discussed and all agreed.

5 - Mark Schissler complemented Angela on bringing a level of professionalism to the JCCA.

Next Board meeting – March 4th at Noon at Christoffs (NEW DATE)

Membership Meeting: March 10th – at 5:00 pm at Cascades Manor House

Adjourn: 12:50 pm

Respectfully submitted

Angela Machnik



To encourage the use of quality contractors and construction trades partners that positively impact
our local community

JCCA Board Meeting Minutes April 12, 2021 at Noon @ Christoff's

Present:

Absent:

Call to Order

Approve March Board Minutes

Presidents report – Ted

1 – Ted to stay President until May elections. Doug Warren – Ductz or Ryan Berridge – Bruton Electric

Treasurer report – Melissa

Membership dues and dinners from 2020

- time to send paper invoices and make phone calls

2021 membership invoices

- time to send paper invoices and make phone calls

Scholarship report – Dan

Open – encourage high schoolers to apply – Only have one application to date

Georgia Fotjesk Scholarship

JCCA scholarships named after - Marv Swanson and/or Jamie McKibbin

Update on State of MI apprentice program – no update

Education report – Dan

April – Walton Insurance – Brian Drummond – wants to send survey to membership

May-JCCA Scholarship recipients

Ideas: Consumers Energy rebates on new construction, harvest energy on solar energy, City of Jackson/Jackson County update w/ city manager – Jonathan Green and County of Jackson Administrator Mike Overton; Recruit Specialized, Xcel Staffing - workers comp, liability, drug testing, unemployment, travel out of state, driving and background checks

Marketing report - Ted

Need testimonials for the radio commercials

Ted Christoff - toy house renovation, SAU - Jones construction, Summit Orthodontics – O'Harrow, City of Jackson R.W. mercer- MLK center/DPW

Membership Support report – Tom

\$50 referral credit towards next year's dues

New members do not to pay for dinner expense if within a year of joining.

Membership Drive in Fall of 2021

Welcome packet – letter, sticker and note pad – Angela to send out

Social Media posts for new members

Need to be called to renew or add to membership:

Mission Point, Hadaway, Dennis Mitchell – Jackson general contracting, Curtis, Curtis & Brelinkski

Lead from website

Tyler Suomala – design firm – application has been sent

Dinner Sponsor Support report – Mark???

Facebook posts for sponsors of the membership dinners (April 4-14)

April Sponsors – Shafer Redimix, Sharp Construction Co., SHIVELY-BUOMA Inc., Spirit Steel Co., Spring Arbor Lumber, Standard Electric Co., Superior Industrial?, TNN, LLC, Truce Community Credit Union, Walton Insurance Group

New Business

JCCA Forum on Facebook – Angela to invite members to join but must like JCCA first. Member Communication amongst each other – can be done on the JCCA Forum.

Next Board meeting – May 10 at Noon at Christoffs

Annual Membership Meeting: May 12 at 5:00 pm at **Cascades Manor House – rsvp's required**

Golf Outing – August 13, 2021 at 9:00 am

Adjourn:



To encourage the use of quality contractors and construction trades partners that positively impact
our local community

JCCA Board Meeting Minutes April 12, 2021 at Noon @ Christoff's

Zoom: <https://us02web.zoom.us/j/84047152442>
Meeting ID: 84047152442 Password: 019304

Present: Andy Cook, Ted Christoff, Mark Schissler, Mike Hirst, Tom Rooney, Ryan Smithson, Doug Warren, Dan Draper, Craig Hatch, Melissa Stroede, Donn Roberts, Ryan Berridge, Angela Machnik
Absent: Bruce Inosencio, Marie Gore

Call to Order 12:07 pm

Approve March Board Minutes

Motion by Melissa Stroede and seconded by Ryan Smithson to accept minutes as presented. Motion carried.

Presidents report – Ted

1 – Nominations open until May 12 membership meeting.
Electing President, Vice President, 3 directors (Andy Cook, Mike Hirst and Donn Roberts terms are up)
Doug Warren and Ryan Berridge are nominated for President/VP
Jessica Webb and Mike England have interest in director position

Treasurer report – Melissa

Membership dues and dinners from 2020 and 2021 membership invoices

Board went through and assigned directors to make calls to get these taken care of before May meeting.
Motion by Donn Roberts and seconded by Ryan Smithson to accept financials as presented. Motion carried.

Melissa is going to look into a square account for JCCA. This will allow payment of dues, dinners as well as golf outing. 3% total fee, no contract etc...

Scholarship report – Dan

We have 2 applications as of this meeting. Deadline May 4th, Dan to call and ask them to attend May 12th membership meeting.

- 1 - Georgia Fotjesk Scholarship
 - 2 - JCCA scholarships named after - Marv Swanson and Jamie McKibbin
 - 3 – NEW – O'Harrow Construction Company Scholarship for \$1,000
- 2022 – change to more than high schoolers so folks who are not in high school can apply as well.

Education report – Dan

April – Walton Insurance – Brian Drummond – sent survey 3-26-21, 4-12-21

Jonathan Greene, City of Jackson Update

May-JCCA Scholarship recipients. Dan to read the letters to recommendation.

Ideas: Consumers Energy rebates on new construction, harvest energy on solar energy, County of Jackson

Administrator Mike Overton; Recruit Specialized, Xcel Staffing - workers comp, liability, drug testing, unemployment, travel out of state, driving and background checks

Marketing report - Ted

Need testimonials for the radio commercials

Ted Christoff - toy house renovation, SAU - Jones construction, Summit Orthodontics – O'Harrow, City of Jackson R.W. mercer- MLK center/DPW

Membership Support report – Tom

\$50 referral credit towards next year's dues

New members do not to pay for dinner expense if within a year of joining.

Welcome packet – letter, sticker and note pad – Angela to send out

Social Media posts for new members (Curtis, Curtis & Brelinski, Recruit Specialized)

A motion by Donn Roberts and seconded by Tom Rooney stated that Angela Machnik will receive a \$50 bonus when she brings in a new member. President ted Christoff was nay and all other board members agreed. Motion carried.

Need to be called to renew or add to membership:

Matt at Hadaway (Tom)

Dennis Mitchell – Jackson general contracting (Tom), Just Seal Coating (Tom),

Sprout Realty – Blake Richmond (Angela)

Adam Johnson – Farm Bureau

Dinner Sponsor Support report – Mark

Facebook posts for sponsors of the membership dinners (done)

April Sponsors – Shafer Redimix, Sharp Construction Co, SHIVELY-BUOMA Inc, Spring Arbor Lumber, Standard Electric Co., TNN, LLC, True Community Credit Union, Walton Insurance Group, Wellman Masonry, Willbee Transit

New Business

JCCA Forum on Facebook – Angela to invite members to join but must like JCCA first. Member Communication amongst each other – can be done on the JCCA Forum.

Golf Outing

Dixon Golf do we want them involved again. Board decided to no bring back.

Angela contacted Kim to get golf items. Angela to call Al Lefere at 517-769-2507

Website – board agreed to just stay with facebook.

Generally, my first attempt is to pull as much function out of the free tools/plugins we have available.

But with this approach you can end up with a pretty raw/crude product.

I would advise moving to a paid product or paid member plugin to get the front-end interaction we need.

I don't think the members of this group are going to be jumping through any hoops in order to post on the forum. It really needs to be as simple as possible. Most of the paid plugins that can give us the simple function we want are up to \$200/year. Would the board approve that cost to get this tool up and running?

Bylaws

Chris Sayles caught a couple of items at membership meeting that I sent to Bruce for correction.

Next Board meeting – May 10 at Noon at Christoffs

Annual Membership Meeting: May 12 at 5:00 pm at **Cascades Manor House – rsvp's required**

June and August Board

No membership meetings June, July or August

Golf Outing – August 13, 2021 at 9:00 am

Adjourn: 1:30 pm



To encourage the use of quality contractors and construction trades partners that positively impact
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JCCA Board Meeting Minutes May 10, 2021 at Noon @ Christoff's

Present: Ted Christoff, Angela machnik, Donn Roberts, Melissa Stroede, Cragi Hatch, Doug Warren,
Mike Hirst, Ryan Smithson, Tom Rooney, Ryan Berridge
Absent: Dan Draper, Andy Cook, Mark Schissler

Call to Order 12: 07 pm

Approve April Board Minutes

Motion by Melissa Storede and seconded by Craig Hatch to place minutes on file as presented. Motion carried.

Presidents report – Ted

1 – Nominations open until May 12 membership meeting.
Electing President, Vice President, 3 directors (Andy Cook, Mike Hirst and Donn Roberts terms are up)
Doug Warren and Ryan Berridge are nominated for President/VP
Jessica Webb and Mike England have interest in director position

Treasurer report – Melissa

Update on past dues and dinners from 2020
Update on Membership invoices 2021
Melissa is going to be getting a Square for JCCA so we can take credit cards
Motion by Donn Roberts and seconded by Mike Hirst to accept financials as presented. Motion carried.

Scholarship report – Dan

1 - Georgia Fotjesk Scholarship
2 - JCCA scholarships named after Marv Swanson
3 - JCCA scholarships named after Jamie McKibbin
4 – NEW – O'Harrow Construction Company Scholarship for \$1,000
5 – JCCA Scholarship
2022 – change to more than high schoolers so folks who are not in high school can apply as well.
Cole Sharp (Western HS), Joseph Olkowski (Michigan Center HS), Andrew Poling (Western HS),
Christopher Howard (Western HS) and Dillion Kreger (per Ted Christoff)

Ted to make fake checks, Angela to make certificates, Dan to assign who gets what scholarship and Dan to let Melissa know who the real check gets made out to for Wednesday night.

Motion by Melissa Stroede and seconded by Donn Roberts to accept the names presented for 2021 Scholarship recipients. Motion carried.

Education report – Dan

May-JCCA Scholarship recipients. Dan to read the letters to recommendation.

Ideas: Consumers Energy rebates on new construction, harvest energy on solar energy, County of Jackson Administrator Mike Overton; Recruit Specialized, Xcel Staffing - workers comp, liability, drug testing, unemployment, travel out of state, driving and background checks

Marketing report - Ted

Need testimonials for the radio commercials

Ted Christoff - toy house renovation, SAU - Jones construction, Summit Orthodontics – O'Harrow, City of Jackson R.W. mercer- MLK center/DPW

Ted Christoff made a motion to add \$1,192 more to the advertising budget to cover the JTV advertising. It was seconded by Melissa Stroede. Motion carried.

Membership Support report – Tom

\$50 referral credit towards next year's dues

New members do not to pay for dinner expense if within a year of joining.

Welcome packet – letter, sticker and note pad – Angela to send out

Social Media posts for new members (Curtis, Curtis & Brelinski, Recruit Specialized)

Need to be called to renew or add to membership:

Just Seal Coating (Tom),

Sprout Realty – Blake Richmond (Angela)

Adam Johnson – Farm Bureau

Dinner Sponsor Support report – Mark

Facebook posts for sponsors of the membership dinners

May Sponsors – Rehmann, Pavement Management/ Mullins Asphalt, Wellman Masonry Inc., Willbee Transit Mix Co., Willis & Jurasek PC, Willis & Machnik Financial Services, Yearling Electrical Service LLC, 343 Technologies LLC, ABC Reproduction Co., ABC Supply Co.

Old Business

JCCA Forum on Facebook – Angela to invite members to join but must like JCCA first. Member Communication amongst each other – can be done on the JCCA Forum.

Golf Outing

Kim to help gather gifts. Angela to call Al Lefere at 517-769-2507

What do you want for dinner?

Volunteers needed – at least 4 (hole spotters, putting contest and Vegas hole if we do)

Bylaws

Chris Sayles caught a couple of items at membership meeting that I sent to Bruce for correction.

Community Partners

Discussion on who is a partner and why there are no membership dues

It starts back to Schools, Government, and other agencies that WE wanted to get in the room, so we offered to them free partnership. We do have precedence with Baker College (Ryan Smithson,) they wanted full voting authority and want to be on the board, so they paid dues. If Anchor wants to pay, please allow them to. Community members are not Barred from being full paid members, but they can participate for free.

Next Board meeting – June 14 at Noon at Christoffs and - August 9

No membership meetings June, July or August

Golf Outing – August 13, 2021 at 9:00 am

Adjourn: 1:05 pm



To encourage the use of quality contractors and construction trades partners that positively impact
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JCCA Board Meeting Minutes September 2, 2021 at Noon @ Christoff's

Present: Angela, Ryan, Tom, Dan, Mike, Ted, Mark – 6

Absent: Craig, Jessica, Melissa, Bruce, Doug, Mike H. - 6

Call to Order 12:15 pm

Approve August Board Minutes

Motion by Mike England and seconded by Ted Christoff to place minutes on file as presented.

Presidents report – Doug

Vice-President's Report – Ryan

Treasurer report – Melissa

New Members – Blake Mechanical (March), Jx Anchor Initiative, DBI (online), Blue Ox CU (paperwork)– Angela to add to website

Scholarships – have they all been taken care of? Did O'Harrow reimburse us for the scholarship the JCCA paid out?

Motion by Mike England and seconded by Tom Rooney to place financials on file as presented.

Education report – Dan

September 8 – Ken Zebarah –Director of Commercial Sales, Harvest Solar (ken@harvestsolar.com)

October 13 – How a company can market themselves as a great place to work

- contact SCHRMA <https://schrma.shrm.org/> - Dan to reach out

- MI Works <https://www.mwse.org/>

- bonuses, 401k, incentives, culture etc...

November 10 – OSHA seminar <https://www.osha.gov/contactus/bystate/MI/areaoffice>

2022

January 12 - speaker

February 9 – Student Night

March 9 - speaker

April – 13 - Scholarship Presentations – no speaker

May – 11 - Officer and Director Elections – speaker

Scholarship Report – Dan

In 2022 Scholarships will be awarded at April Membership Meeting

Georgia Fojtasek

JCCA #1 and JCCA #2

O'Harrow Construction – Tom Garrett tgarrett@oharrow.net

Consumers Energy – Mindy Bradish Orta

9/24/2021 6:07 PM

Marketing report - Ted

- **JAXPO October 21, 2021** from 1-5 pm at American 1 Event Center.

Will need volunteers in 2-hour shifts.?

What do we have in our booth – stand up banner, stickers, pads of paper, applications

- **Jackson Magazine** February Issue with JCCA Directory

Membership Support report – Tom

\$50 referral credit towards next year's dues – not part of bylaws – where did this come from?

April 2021 board meeting – motion by Donn Roberts and seconded by Tom Rooney stated that Angela Machnik will receive \$50 bonus when she brings in a new member. President Ted Christoff was a nay. All others agreed, motion carried.

Welcome packet – letter, sticker and note pad – Angela to send out

Social Media posts for new members

Craig Hatch– Flick Plumbing – Jason Flick P.O. Box 1405 Jackson, MI 49204 517-745-3182

Etna Supply – Mark Rose 411 E Mansion St, Jackson, MI 49203 (517) 787-6043

McGowan Electric Supply – Kevin Dobbin 425 E Washington Ave, Jackson, MI 49203 517-917-8147

Groves Electric – Tony Groves - 120 Eaglehurst Drive Jerome, MI 49249

Airserv – Mike 200 5th St, Michigan Center, MI 49254 517-206-7541

Ferguson – Kyle 730 E Mansion St Jackson, MI 49203 (517) 788-4510

Dinner Sponsor Report – Mark

Facebook posts for sponsors of the membership dinners

New members do not to pay for dinner expense if within a year of joining.

September Sponsors – Start August 25

AE Design Solutions LLC, Ajax Heating & Air Conditioning Inc, Allen Brothers Fence, Alro Steel, Ambs Call Center, American Office Solutions, Applegate, Inc., Bethesda Plumbing, Billy White Roofing, Brauns Home Furnishings, Inc.

Old Business

Responsible Contractor Ordinance – It passed 4 to 2 vote. Next steps??? (On hold till Oct. meeting)

Golf Outing – report

Community Partners

Letter sent via email 8-20-21

New Business

YMCA Bidding Opens August 23 – Sept. 24th

Hayes Hotel Site & RFQ Showcase – August 18th report

Jackson County Schools Superintendents meeting – Sept. 17 – JCCA rep to speak, what do they need from us? Give out 2021 Directory. Ted & Mike out of town. Asked Bruce.

Angela Muchnik's yearly review

Contract run is Oct. 2020 to Dec. 31, 2021. Ted to talk with Doug and review contract.

Membership Meeting – Sept. 8th at 5 pm at Cascades Manor House

Next Board meeting – October 11 at Noon at Christoffs (NEW DATE)

Christmas Party - December 1, 2021 at CCJ – who do you want for a band?

Adjourn: 1:15 pm

9/24/2021 6:07 PM



To encourage the use of quality contractors and construction trades partners that positively impact
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JCCA Board Meeting Minutes October 11, 2021 at Noon @ Christoff's

Present: Angela Machnik, Doug Warren, Dan Draper, Tom Rooney, Mike Hirst, Mike England, Ted Christoff, Ryan Berridge, Mark Schissler, Craig Hatch
Absent: Jessica Webb, Melissa Stroede, Bruce Inosencio

Call to Order 12:05 pm

Approve September Board Minutes

Motion by Mike England and seconded by Craig Hatch to approve Sept. minutes as presented. Motion carried.

Presidents report – Doug

Resignation of Melissa Stroede. Jessica Webb has been asked and accepted. Motion by Ted Christoff and seconded by Ryan Berridge to accept the resignation of Melissa Stroede and Jessica Webb as her replacement. Motion carried.

Vice-President's Report – Ryan

Treasurer report – Melissa/Jessica

Sept. New Member – Harvest Solar - \$50 credit to Ted Christoff

Scholarships – Did O'Harrow reimburse us for the scholarship the JCCA paid out? Yes, \$1,000 on 10/12/2021.

2022 Dues discussion. Motion by Ted Christoff and seconded by Doug Warren to raise the annual membership dues for the JCCA to \$300 a year. Include a letter indicating the value on the increased cost (hiring of an ED, website, networking events etc..)

Angela met with Melissa and Jessica to get run down on JCCA Treasurer items. Will work through process with Jessica and present our plan to action to the board in December.

Can we get Angela a debit card?

Education report – Dan

October 13 – How can a company market themselves as a great place to work? SCHRMA

Doug Scott – HR Mgr at IST and past president of SCHRMA

November 10

- County Commissioner Chairman Steve Shotwell Jr. – Update on projects in Jackson County

- Steve Patch, CPA – Lally Group – Update on tax law change with a significant impact in terms of dollars.

2022

January 12 - speaker

February 9 – Student Night (Dan to send out Jan. 4th to counselors to share with students)

- Review questionnaire to be sent to students

4/11/2022 3:34 PM

March 9 - speaker

April – 13 - Scholarship Presentations (NEW date) – no speaker

May – 11 - Officer and Director Elections – speaker

Scholarship Report – Dan

2022 Scholarships awarded at April Membership Meeting – **2022 Application on website**

Invite Georgia, Oharrow and CMS to meeting.

Georgia Fojtasek

JCCA #1 and JCCA #2

O'Harrow Construction – George@oharrow.net – want to do again in 2022?

Consumers Energy – Mindy.BradishOrta@cmsenergy.com – Yes, invoice for \$1,000.

Asked Brian Green from College, Career and Access Center to add our JCCA Scholarship on their website. He said he would be happy to. <https://www.jcisd.org/domain/256>

***Do Social media posts after Jan. 4th

Marketing report - Ted

- **JAXPO October 21, 2021** from 1-5 pm at American 1 Event Center.

Update PowerPoint, projector, screen, brochure, notepads etc.. – Angela and Ted to work booth

- **Jackson Magazine** February Issue with JCCA Directory – **Deadline Dec. 16th**

Members can update online <https://www.jcca.biz/listing-information-update-form/> - localfirst!

Membership Support report – Tom

****Goal 10 new members****

Sept. New Member – Harvest Solar

Welcome packet – letter, sticker and note pad – Angela to send out

Social Media posts for new members – Angela to schedule

Leads

Letter was sent introducing JCCA. Follow up calls...

Craig Hatch– Flick Plumbing – Jason Flick P.O. Box 1405 Jackson, MI 49204 517-745-3182

Etna Supply – Mark Rose 411 E Mansion St, Jackson, MI 49203 (517) 787-6043

McGowan Electric Supply – Kevin Dobbin 425 E Washington Ave, Jackson, MI 49203 517-917-8147

Groves Electric – Tony Groves - 120 Eaglehurst Drive Jerome, MI 49249

Airserv – Mike 200 5th St, Michigan Center, MI 49254 517-206-7541

Ferguson – Kyle 730 E Mansion St Jackson, MI 49203 (517) 788-4510

Myers, Lombardi & Lemanski – Chris Cook

Dinner Sponsor Report – Mark

New members do not to pay for dinner expense if within a year of joining.

October Sponsors – Start Oct. 6th – Oct. 12th for Facebook posts

Brooklyn Plumbing, Heating & Air Conditioning Inc.

Bruton Electric LLC

Christoff & Sons Floor Covering

Collins Design/Build Inc.

Computer Ties, LLC

Comtronics

Cook Foundation & Flatwork Inc.

County National Bank

Craft Agency

Culligan Water Conditioning

4/11/2022 3:34 PM

Old Business

YMCA Bidding

Find out by end of October who won bids

Jackson County Schools Superintendents meeting – Sept. 17 – Ted gave a recap

“We are happy to give local contractors the opportunity to bid on our projects, but they actually need to show up to bid on our projects.” Bid contracts really complicated for some of our members, so they do not bid.

Responsible Contractor Ordinance

Chamber trying to get support to reverse this ordinance early next year.

Angela Muchnik’s yearly review

Contract run is Oct. 2020 to Dec. 31, 2021. JCCA Board has agreed to renew my contract with a pump up to \$10,000. Angela to notify board when at \$9,000. Doug to get Angela new contract to sign in Dec.

Motion by Ted Christoff and seconded by Craig Hatch to bring Angela Muchnik back as ED for another year. Motion carried.

New Business

JCCA is federally tax exempt – did we file the annual 990-N form in 2020 and 2021?

Annual MI filing – Angela to work on finding this out.

Former Allen school on Pearl St. being turned into Housing and Commercial Space in Downtown

Too soon to have developers at Oct. meeting. Scott Fleming to keep us in the loop.

Christmas Party

Band – heard back from Big L and Code Blu - \$700 for 2 hours. Board agreed this price would be just fine.

Living Wage Ordinance

Postponed until Oct. 26th meeting. Next Steps. Angela to send a letter (drafted by Ted) to comments@cityofjackson.org the morning of Oct. 26th. A motion by Craig Hatch and seconded Ted Christoff to send a letter on behalf of JCCA opposing the Living Wage Ordinance.

Cascades Manor House

Gratuities are not included – should we start including?

At a minimum, you should plan on tipping 15 percent of your total bill. Typically, a gratuity for a caterer will fall in the range of 15 to 18 percent. ... If the bar bill is separate from the catering bill, then you would tip 10 to 15 percent for the total cost.

JCCA Supplies

Copier paper, #10 envelopes, stamps – should I buy and asked to be reimbursed? Ask DBI to bid

Next Board meeting – November 8th at Noon at Christoffs

Membership Meeting – Oct. 13 at 5 pm at Cascades Manor House

Christmas Party - December 1, 2021 at CCJ

Adjourn: 1:30 pm



Minutes

To encourage the use of quality contractors and construction trades partners that positively impact our local community

JCCA Board Meeting Agenda December 6, 2021 at Noon @ Christoff's

Present: Doug, Ted, Ryan B, Tom R
Absent:

Call to Order

Approve Nov. Board Minutes. No Vote, NO Quorum

Presidents report – Doug – Christmas party was a success

Vice-President's Report – Ryan

Writing of the viewpoint for the Feb. issue of Jackson Magazine – Due Dec. 23rd

Treasurer report – Angela/Jessica – Working on issues, current balance is ~ 26K TOTAL
with many members paying dues
- Scholarships research (separate out Fojtasek and JCCA)
- 50/50 research – does not match up (May, Sept. and Oct.) Keep start at \$250 for first drawing.
- P&L - 3.00 reconciliation discrepancies area – what is it for?
- May 2021 sponsors were not invoiced – should we send now? – NO - Too late
- Walton Agency insurance for JCCA – asked Bruce to review. Bill is \$510 OK

Education report – Dan

January 12 – Douglas Sandberg - CMS rebates for small businesses (conf.) OK

February 9 – Student Night (Dan to send Jan. 4th to counselors to share with students) - IDEAS NEEDED

March 9 – speaker needed

April – 13 - Scholarship Presentations (NEW date) – no speaker

May – 11 - Officer and Director Elections – speaker needed

Ideas:

Beth Shafer with United Way - ways to do company donating to UW, Stu Kail with Walton - Marketing for small businesses

Approved Dan's Letter to send out
X Need Builders + members to attend
Y Pair kids with members
X have a greeter + Name Tags

Scholarship Report – Dan

2022 Scholarships awarded at April Membership Meeting – 2022 Application on website

Invite Georgia and O'Harrow to the meeting.

Georgia Fojtasek

JCCA #1 and JCCA #2

O'Harrow Construction - Jennifer Feeney at jennifer@oharrow.net – Tom + Angela to call Jennifer
1) scholarship 2) attending

Asked Brian from College, Career and Access Center to add JCCA Scholarship on their website.

<https://www.jcisd.org/domain/256>

***Do Social media posts after Jan. 4th for scholarships

Marketing report - Ted

- 2022 Marketing Budget - *approved (no vote)*

- Chamber Brick Award sponsorship (\$2,000) and nominations (brainstorm ideas)

Nominations - DUE Dec. 6th - Event Feb. 3rd

HFAH Hospital Entrance, Jackson Public Schools new aquatic pool, Jackson School of the Arts, John R. Lewis Elementary School, MLK Jr. Center, DPW for City of Jackson, O-harrow construction- Burdon Funeral home on E Michigan Ave., Jones construction- Giv- em a Brake on w Michigan ave, R.W. Mercer- new Ambulance building on North Jackson, Rockford Construction- contact is Denise Owens county of Jackson- American one Fair events center

- Jackson Magazine February Issue with JCCA Directory - DEADLINE Dec. 16th

Members can update online <https://www.jcca.biz/listing-information-update-form/> - localfirst!

- JTV - Reach out to Andy to fill monthly spot with any member not just Builder - Drawing

A homepage graphic to highlight a randomly drawn JCCA member. We do web banners for our JTV website to advertise for local businesses. You can see an example of what I'm talking here

<https://jccastage.wpengine.com/> If this feature were limited to one/month on just the home page then there would be no extra charge. If there would be a desire to have more than one/month and on multiple

pages, I would need to know the details and determine extra cost. - NO - to extra cost - Just Feature ONE

Membership Support report - Tom

****Goal 10 new members**** *Discussion on Getting more Participation from General Contractors*

New member - MLL Insurance and DNV Energy - CMS

Welcome packet - letter, sticker and note pad - Angela to send out

Social Media posts for new members - Angela to schedule

Leads

Letter was sent introducing JCCA. Follow up calls...

Craig Hatch- Flick Plumbing - Jason Flick P.O. Box 1405 Jackson, MI 49204 517-745-3182

Ted - Etna Supply - Mark Rose 411 E Mansion St, Jackson, MI 49203 (517) 787-6043

RYAN - McGowan Electric Supply - Kevin Dobbin 425 E Washington Ave, Jackson, MI 49203 517-917-8147

Dan - Groves Electric - Tony Groves - 120 Eaglehurst Drive Jerome, MI 49249

Tom - Aairserv - Mike 200 5th St, Michigan Center, MI 49254 517-206-7541

Ted - Ferguson - Kyle 730 E Mansion St Jackson, MI 49203 (517) 788-4510

Dinner Sponsor Report - Mark

New members do not to pay for dinner expense if within a year of joining.

January Sponsors - social posts Jan. 5th

Collins Design Build

Cook Flatwork and Foundation

Jackson Automatic Sprinkler

Jackson Canvas Co.

Jackson County Chamber

Jackson Glass Works

Jackson Magazine

Jim Coffey & Sons Plumbing & Heating

Jim Winter Buick

Johnson Sign Company

Projects in Jackson County

YMCA, Jackson County Schools Superintendents - Dec 16 5:00 Zoom update
Former Allen school on Pearl St. being turned into Housing and Commercial Space in Downtown - NO WORD

Ordinances

Responsible Contractor Ordinance - Chamber trying to reverse this early next year. Craig??

Old Business

Steve Patch assisted the JCCA in filing the IRS and State of MI forms. Thanks!

New Business

- INVITE New Mayor to meeting
 - USE BRASS RAIL FUND RAISER FOR SCHOLARSHIPS - Tom will forward info
- Next Board meeting - January 10, 2022 @ Noon at Christoffs
Membership Meeting - January 12th @ Cascades Manor House

Adjourn: