



JCCA Monthly Meeting Agenda January 10th, 2018

- Call to Order
- Pledge
- Invocation
- Dinner
- Guests/Speakers:
 - Pam Gosla – Michigan Works SE
 - Steve Patch – Tax Reform Bill
- Review of November 2018 regular monthly meeting minutes
- Treasures Report – Steve Patch
- Marketing Report and Budget – Ted Christoff
- Membership Report – Dan Machnik
- Education Report – Dan Draper
- Scholarship Committee
- This Months Sponsors:
 - Collins Design Build
 - Comerica Bank
 - Comtronics
 - Cook Foundation & Flatwork
 - Country Club Turf
 - Craft Agency
- Old Business
- New Business
- 50/50 and 50/50 Membership Drawing
- Radio Ad Drawing
- Next General Membership Meeting is Wednesday February 14th, 2018
- Adjourn



Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

www.jcca.biz

JCCA General meeting minutes March 14th, 2018

- Meeting called to order by Ryan Smithson at 5:39 p.m.
 - Board members present
 - Chris Sayles (secretary)
 - Dan Machnik – (membership)
 - Dale Gazlay (director '18)
 - Donn Roberts (director '19)
 - Ryan Smithson (Pres)
 - Kip Cunningham (director '19)
 - Pat Hitchingham (Scholarship)
 - Mike Sharp (Past Pres. '19)
 - Ted Wray (director '19)
 - Ted Christoff (marketing)
 - Mike Hirst (director '18)
- Board members absent
 - Andy Cook (director '19)
 - Steve Patch (Treasurer)
 - Paul Swaitlowski (VP)
 - Maxx Marriott (director '18)
 - Inosencio & Fisk (legal)
- Invocation given by Mike Sharp
- Guests
 - Carrie Brushinski
 - Goeff Bontrager
 - Mindy Bradish-Orta
- Review of April General meeting minutes
 - Motion to approve – Ted Christoff
 - Second – Chris Crisenberry
 - Motion passed
- Treasurers report - Steve Patch – absent -financial report sent out
 - Current bank balance \$22,832.83
 - \$1,960 accounts receivable.
 - Motion to Accept - Dan Machnik
 - Second – Kip Cunningham
 - Motion passed
- Marketing – Ted Christoff
 - Directory closed for changes – going to print
 - Directories should be available next month
- Brick Award – Ted Christoff (chair) - no report

- Membership spotlight
 - Fredon Handling - No representation
 - General Materials – Jim
 - Great Lakes Graphics -No representation
 - Great Lakes Gypsum - No representation
 - Griswold Carpet One – No representation
 - Edward Jones – Chris Langley (carry over from last month’s meeting)
- Scholarship – Patrick Hitchingham
 - Information about ready to go to schools soon
- Membership Committee – Dan Machnik
 - 18 in 18 new goal for 2018 year
 - 4 so far for 2018 year
 - Lester Bros. – New Member
- Education – Dan Draper
 - 3rd annual career fair at ISD
 - March 16th (this Friday)
 - 7 companies signed up – additional sign up passed around
 - Speaker –Goeff Bontrager - Cari Brushinski NW Schools
 - Bond issue
 - Mindy Bradish - Orta Speaker
 - Overview of Experience Jackson, visitor’s bureau, anchor initiative,
- Old Business
 - Fairgrounds – awarded to Rockford Construction
- New Business
 - Upcoming possible bond proposals
 - Northwest – 24.9 million
 - Jackson Public – 87 million
 - Western -sinking fund
 - City has new website for projects. Bidnetdirect.com
 - Decision by board to contribute amount of \$500 per the three vote funding issues.
- Next Meeting – April 11th, 2018.
 - April’s sponsors
 - Hirst Electric
 - The Hobbit Place
 - Huntington Bank
 - INK Contracting
 - Inosencio & Fisk
- Drawings
 - Jackson Radio Spotlight with Greg O’Connor – New View Painting – Brandon Lammon
 - 50/50 – \$103 (1/2 of \$205 collected) – Patrick Hitchingham
 - Membership drawing – (\$598 amount) – Jackson radio works – Doug Hanson
- January drawing will reset with \$102 starting pot (next draw will be after amount reaches \$250)
- Adjourn 6:48p.m. adjournment

Submitted by C. Sayles 3/16/2018 10:27 AM



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JCCA Board meeting minutes May 7th, 2018

Meeting called to order by Ryan Smithson at 12:12 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Ted Christoff (marketing)
 - Mike Sharp (Past Pres. '19)
 - Ryan Smithson (Pres)
 - Donn Roberts (director '19)
 - Mike Hirst (director '18)
 - Pat Hitchingham (Scholarship)
 - Kip Cunningham (director '19)
 - Steve Patch (treasurer)
 - Dan Draper (Education)
 - Dale Gazlay (director '18)
 - Paul Swaitlowski (VP)
 - Inosencio & Fisk (legal) - Bruce
- Board members absent
 - Dan Machnik – (membership)
 - Maxx Marriott (director '18)
 - Ted Wray (director '19)
 - Andy Cook (director '19)
- Review of April board meeting minutes
 - Motion to Accept– Dale Gazlay
 - Second – Kip Cunningham
 - Motion passed
- Treasurer's report –Steve Patch
 - Current bank balance \$19,662.04
 - \$1,423 accounts receivable.
 - 1 new member
 - Ductz of Mid Michigan – Doug Warren
 - Motion to approve Paul Swaitlowski
 - Second Kip Cunningham
 - Motion carried
- Marketing – Ted Christoff
 - Directory not done
 - Will get out once done
 - Still need master list to streamline procedure
 - Will be generated from paid list at Lally office
 - Kim will follow up on list
 - Bart will be responsible to publish
- Brick Award committee – Ted Christoff – No report
- Membership – Dan Machnik (absent)
- Education – Dan Draper
 - Wednesday speakers
 - PTAC

- Scholarship Committee – Patrick Hitchingham
 - Five applicants
 - Two Awards (\$1,000 each) - both attending meeting on Wednesday
 - Chad Carpenter - napoleon
 - Kayla Fish – Grass Lake
- Member spotlight (sponsors) for this month's meeting
 - Jackson Automatic Sprinkler
 - Jackson Glass Works
 - Jackson Magazine
 - Jim Coffey and Son
 - Jim Winter Buick
 - Johnstone Supply
- Old Business
 - Convention Center
 - Contact made by Rockford
 - Bond issues and sinking fund vote tomorrow
 - Northwest (bond)
 - JPS (bond)
 - Western (sinking fund)
 - Concord (renewal)
 - East Jackson (renewal)
 - Radio broadcast went well
- New Business
 - Nominations for officers -next month (3 director positions)
 - Three who's term is complete
 - Maxx Marriott
 - Dale Gazlay
 - Mike Hirst
 - Ballot
 - Mike Hirst
 - Dale Gazlay
 - Jimmie Lester
 - Mark Schissler
 - Motion to close nominations made by Donn Roberts
 - Second Bruce Inosencio
 - Motion Passed
- Golf Outing
 - August 10th 9 a.m. start
- Next general meeting May 9th, 2018. Next Board meeting on September 10th, 2018
- Adjourn 12:54 p.m.

Submitted by C. Sayles 5/7/2018 3:31 PM



Jackson Commercial Contractors Association

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JCCA General meeting minutes September 12th, 2018

- Meeting called to order by Ryan Smithson at 5:38 p.m.
 - Board members present
 - Chris Sayles (secretary)
 - Ryan Smithson (Pres)
 - Mike Sharp (Past Pres. '19)
 - Mark Schissler (director '20)
 - Ted Christoff (marketing)
 - Mike Hirst (director '20)
- Board members absent
 - Kip Cunningham (director '19)
 - Paul Swaitlowski (VP)
 - Jim Lester (director '20)
 - Dan Machnik – (membership)
 - Donn Roberts (director '19)
 - Pat Hitchingham (Scholarship)
 - Ted Wray (director '19)
 - Andy Cook (director '19)
 - Inosencio & Fisk (legal)
 - Steve Patch (Treasurer)
- Invocation given by Ted Christoff
- Guests
 - Patrick O'dowd – CP Fed. CU
 - Mike -343 Technologies
 - Gary Pageau– Farm Bureau
 - Dereck Dobies – City of Jackson Mayor
 - Patrick Burtch – City of Jackson manager
- Review of March General meeting minutes
 - No minutes provided from May General Membership
- Treasurers report - Steve Patch – absent -financial report sent out
 - Current bank balance \$17,835.47
 - \$2,133 accounts receivable.
 - Motion to Accept - Mike Sharp
 - Second – Ted Christoff
 - Motion passed
- Marketing – Ted Christoff
 - Directory available
 - Jaxpo – October 18th – Volunteers needed
 - Booth can be used to promote your own business
 - Looking for new marketing ideas
 - M-Live targeting ads?
- Brick Award – Ted Christoff (chair)
 - Nominating Committee hasn't met yet
 - 3 Awards – Large, medium, Small projects. All participants will be recognized.
 - Recognized at the January Meeting of the Chamber

- Membership spotlight
 - Jones Construction Solutions -Absent
 - JTV - Absent
 - Kentwood Office Furniture - Absent
 - Lester Brothers - Absent
 - Liberty Landfill - Absent
 - M&G Laminated - Absent
- Scholarship – Patrick Hitchingham - no report (absent)
- Membership Committee – Dan Machnik – no report (absent)
 - 18 in 18 new goal for 2018 year
 - 4 so far for 2018 year
 - Possibly 3-4 more new members coming in
- Education – Dan Draper
 - Speaker – Dereck Dobies –
 - Overview of city
 - 5th Ward Vacancy – hoping to fill by next week
 - Fixing roads
 - Speaker – Patrick Burtch
 - Overview of city development
 - Economic development
 - Housing projects
 - Cit Pat Building development
 - Hayes Hotel
 - Possible parking Deck
 - Rules by DEQ on replacing lead water lines
- Old Business
 - Mi Bright Futures – Letter of support – Individual companies to deem support
 - Golf Outing – Net about \$1,000
 - Chamber of Commerce – networking events
- New Business
 - None
- Next Meeting – October 10th, 2018.
 - October’s sponsors
 - Lally Group
 - Masonry by Design
 - McDonald Roofing
 - Minutemen sewer and Drain
 - Murray Painting
 - New View Painting
- Drawings
 - Jackson Radio Spotlight with Greg O’Connor – Ryan Smithson -Christoff & Sons
 - 50/50 – \$47 (1/2 of \$95 collected) – Ryan Berridge
 - Membership drawing – \$255 pot – Ted Wray – Craft Agency – Absent
 - Next month draw \$302
- Adjourn 6:31 p.m. adjournment

Submitted by C. Sayles 9/13/2018 8:02 AM



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JCCA General meeting minutes October 10th, 2018

- Meeting called to order by Ryan Smithson at 5:33 p.m.
 - Board members present
 - Chris Sayles (secretary)
 - Ryan Smithson (Pres)
 - Donn Roberts (Director '19)
 - Dan Machnik (Membership)
 - Mark Schissler (director '20)
 - Steve Patch (Treasurer)
 - Ted Christoff (marketing)
 - Ted Wray (director '19)
 - Andy Cook (director '19)
 - Paul Swaitlowski (VP)
 -
- Board members absent
 - Kip Cunningham (director '19)
 - Mike Hirst (director '20)
 - Jim Lester (director '20)
 - Dan Draper (Education)
 - Mike Sharp (Past Pres. '19)
 - Pat Hitchingham (Scholarship)
 - Inosencio & Fisk (legal)
- Invocation given by Ted Christoff
- Guests
 - Terry Mead – Complete truck repair
- Review of March General meeting minutes
 - Motion to accept – Dan Machnik
 - Second – Chris Crisenberry
 - Motion passed
- Treasurers report - Steve Patch
 - Current bank balance \$17,034.31
 - \$1,219 accounts receivable.
 - Budgeted for \$3,000 loss, but now only projected at \$1,500
 - Motion to Accept – Ted Christoff
 - Second – Paul Swaitlowski
 - Motion passed
- Marketing – Ted Christoff
 - Directory available
 - Jaxpo – October 18th 1-5 and 5-7 for after hours
 - Volunteers needed to man booth – Sign-up sheet sent around room
 - Booth can be used to promote your own business
 - Pictures needed to finish up presentation
- Brick Award – Ted Christoff (chair)
 - Nominating Committee met yesterday
 - 3 Awards – Large (\$500K +), medium (\$100-500K), Small projects (under \$100K). All participants will be recognized.
 - Recognized at the January Meeting of the Chamber

- Membership spotlight
 - Lally Group – Jon Nowinski – Bradley Johncox
 - Masonry by Design – Tom Midena
 - McDonald Roofing – No representation
 - Minutemen Sewer and Drain – John Finny
 - Murray Painting – No Representation
 - New View Painting – No Representation
- Scholarship – Patrick Hitchingham - no report (absent)
- Membership Committee – Dan Machnik
 - 18 in 18 new goal for 2018 year
 - 8 so far for 2018 year
 - Possibly 3-4 more new members - Would like to meet goal
- Education – Dan Draper
 - Speaker – Julie Alexander
 - Cell 517-740-9982
 - What's happening in Lansing
 - Education and farm community background
 - Speaker – Tim Walburg (Dustin – Associate)
 - Current issues and ballot proposals
- Old Business
 - Ideas for speakers – send to Dan Draper
- New Business
 - Christmas Party Date? Needs to be communicated
 - Jackson Magazine February issue to be on construction
- Next Meeting – November 14th, 2018.
 - October's sponsors
 - Lally Group
 - Masonry by Design
 - McDonald Roofing
 - Minutemen sewer and Drain
 - Murray Painting
 - New View Painting
- Drawings
 - Jackson Radio Spotlight with Greg O'Connor – Chris Langley
 - 50/50 – \$95 (1/2 of \$190 collected) – Reed Daniels
 - Membership drawing – \$303 pot – City of Jackson – Brian Taylor - Absent
 - Next month draw \$398
- Adjourn 6:47 p.m. adjournment

Submitted by C. Sayles 10/11/2018 5:42 PM