



Jackson Commercial Contractors Association
P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600
www.jcca.biz

JCCA Board meeting minutes Feb 5th, 2018

Meeting called to order by Ryan Smithson at 12:12 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Dale Gazlay (director '18)
 - Paul Swaitlowski (VP)
 - Ted Christoff (marketing)
 - Mike Sharp (Past Pres. '19)
 - Ryan Smithson (Pres)
 - Donn Roberts (director '19)
 - Mike Hirst (director '18)
 - Inosencio & Fisk (legal) - Christina
- Board members absent
 - Pat Hitchingham (Scholarship)
 - Ted Wray (director '19)
 - Kip Cunningham (director '19)
 - Andy Cook (director '19)
 - Maxx Marriott (director '18)
 - Steve Patch (treasurer)
 - Dan Machnik – (membership)
- Review of January board meeting minutes (submitted by Ted Christoff)
 - Motion to Accept– Chris Sayles
 - Second – Ted Christoff
 - Motion passed
- Treasurers report –Steve Patch – Absent – Report sent ahead
 - Current bank balance \$22,854.99
 - \$3,407 accounts receivable. Several have paid since report.
 - Motion to approve Mike Sharp
 - Second Paul Swaitlowski
 - Motion carried
- Marketing – Ted Christoff
 - Directory ready to finalize and go to print
 - Color choice available
 - Question about adding current date year to cover to distinguish between current and past directories.
- Brick Award committee – Ted Christoff – No report
- Membership – Dan Machnik - No Report – absent
 - Motion by Ted Christoff that Monday February 12th be the last date to get in the printed directory
 - Second Mike Hirst
 - Motion carried
 - Possible 2 new members at Wednesday's meeting.

- Discussion about keeping a master distribution email list between entities. Housekeeping to be looked into for solution.
 - Bart – Web server
 - Kim – email list
 - Ted Wray – drawings
 - President
- Education – Dan Draper
 - Speaker for Wednesday’s meeting Cari Bushinski- NW Schools, “My Bright Futures”
 - Next month speaker Mindy Bradish Orta
 - Possible bond issue for NW
 - Career day date not solid yet. Review on Wednesday. Couple of dates to review. 16th & 23rd of March possibilities.
- Scholarship Committee – Patrick Hitchingham – No Report - Absent
- Member spotlight (sponsors) for this month’s meeting
 - Craft Electric – Not sure they are still in business – will add one if not.
 - Ladwig’s Culligan
 - Cunningham Construction
 - D. E. Excavating
 - Doan Concrete
 - Edward Jones
- Old Business
 - Convention Center – Voted toward Rockford – Letter was sent by JCCA to County. Follow up needed.
- New Business
 - City of Jackson has a new bid site. Some registration needed. Called Bidnet
 - Strip mall going in at old E. Michigan Hot-n-Now site. Sharp Construction Manager.
- Next general meeting January 7th, 2018. Next Board meeting on the 12th of March 2018
- Adjourn 12:48 p.m.

Submitted by C. Sayles 2/6/2018 8:50 AM



Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

www.jcca.biz

JCCA Board meeting minutes November 12th, 2018

Meeting called to order by Ryan Smithson at 12:12 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Ted Christoff (marketing)
 - Ryan Smithson (Pres)
 - Kip Cunningham (director '19)
 - Mike Hirst (director '20)
 - Pat Hitchingham (Scholarship)
 - Mike Sharp (Past Pres. '19)
 - Donn Roberts (director '19)
 - Steve Patch (treasurer)
 - Mark Schissler (director '20)
 - Dan Draper (Education)
 - Ted Wray (director '19)
- Board members absent
 - Paul Swaitlowski (VP)
 - Dan Machnik – (membership)
 - Andy Cook (director '19)
 - Inosencio & Fisk
 - Jim Lester (director '20)
- Review of October board meeting minutes
 - Motion to Accept– Ted Wray
 - Second – Steve Patch
 - Motion passed
- Treasurer's report –Steve Patch
 - Current bank balance \$16,195.73
 - About \$938 more in account than this time last year.
 - Dues statement sent out for 2019
 - Motion to write off two bad debts (Jackson Canvas & Johnston Supply)
 - Motion by Steve Patch
 - Support Ted Christoff
 - Motion carried after discussion
 - Motion to approve treasurer's report - Chris Sayles
 - Second – Donn Roberts
 - Motion carried
- Marketing – Ted Christoff
 - Jaxpo – Normal activity – Would like to see more activity with participation.
 - Some discussion about not participating in the future.
 - Does it reach target market?
 - New budget next month
- Brick Award committee – Ted Christoff
 - No report
- Membership – Dan Machnik – absent – No Report
 - 18 in 18 goal currently at 8

- Education – Dan Draper
 - Wednesday Speakers – Joe Mar (Sandler) – business to the next level
 - Jan. Succession Planning
 - Feb. Taxes (Steve Patch)
 - Job Fair in March – Looking at March 15, 2019 tentatively.
 - Ron Richard – Job placement at Career Center. Active with placing people
- Christmas Party – Dec. 5th 6 p.m.
 - Steve Patch motion to set limit of entertainment at \$600 and work on finding entertainment group.
 - Second – Kip Cunningham
 - Motion passed
- Scholarship Committee – Patrick Hitchingham – No report
- Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
 - North Ply Contracting
 - O’Harrow Construction
 - Paul Bengel Company
 - Prominent Design & Build Inc.
 - Quality Glass
 - Rehmann
- Old Business
 - Need Secretary for Jan. – Pat Hitchingham
 - Fair Grounds- broke ground. Only Electrical and mechanical fully bid.
 - Hirst and Applegate awarded
- New Business
 - CP fed will allow JCCA members be fee free members of CP Fed. If acknowledged as community partners.
 - Motion by Ted Christoff to be community partner with CP Fed.
 - Second Donn Roberts
 - Motion passed
 - Mike Hirst has drawings for Andy’s Place Apartments (old Oddfellow home)
 - Jackson magazine doing issue on construction in Feb. - would like to have an article written for the issue and participation by members.
- 5050 drawing & membership draw (\$398 available for the drawing.)
 - Motion by Ted Wray to have only dues paying members be a part of the membership draw.
 - Second Ted Christoff
 - Motion passed
- Next general meeting Nov. 14th, 2018. Next Board meeting on January 14th, 2019
- Adjourn 1:13 p.m.

Submitted by C. Sayles 11/12/2018 2:26 PM