



# Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

www.jcca.biz

## JCCA General meeting minutes February 8, 2017

- Meeting called to order by Mike Sharp at 5:34p.m.
- Board members present
  - Chris Sayles (secretary)
  - Ted Christoff (marketing)
  - Steve Patch (treasurer)
  - Mike Sharp (President '17 )
  - Mike Hirst (director '18)
  - Dale Gazlay (director '18)
  - Inosencio & Fisk (legal)
  - Ted Wray (director '17)
  - Ryan Smithson (VP/ed.)
  - Jim Vance – (scholarship)
  - Maxx Marriott (director '18)
  - Dan Machnik (membership)
  - Donn Roberts (director '17)
- Board members absent
  - Jim Eccleton (director '17)
  - Chris Crisenbery (past pres.'17)
  - Andy Cook (director '17)
- Invocation given by Dale Gazlay
- Review of January General Meeting minutes
  - Motion to approve with noted corrections– Maxx Marriott
  - Second – Dan Machnik
  - Motion passed
- Treasurers report - Steve Patch
  - Current bank balance \$19,440
  - Same amount of dues billed this year as last.
  - Motion to accept the Treasurers report – Ryan Smithson
  - Second – Donn Roberts
  - Motion carried
- Marketing – Ted Christoff
  - 2017 budget approved at board meeting. Amount of \$11,128 – up from 2016 budget to cover Brick award sponsorship. Last year budget was \$9,600.
  - Billboard costs reported to board and reviewed. Decided to wait.
  - Website updated to reflect new meeting times of 2017
  - 2017 Scholarship information now online – Application information location to be changed to go to Dan Draper at Career center.
  - Directories to be mailed to Chamber and JAMA members in lieu of billboard costs.
  - Working on Trifold brochure. Will be available to members for promotion.
  - Brick award presented at Chamber meeting by Bruce Inosencio and Ryan Smithson. – 5 local projects had recipients.
- Membership spotlight
  - JTV – Bart Hawley
  - O'Harrow Construction – Maxx Marriott
  - Paul Bengel Co. – Charlie Brannick
  - Prominent Design & Build Inc. – Chris Sayles
  - Quality Glass – Dale Babcock
  - RW Mercer – Rob Harris

- Membership Committee – Dan Machnik
  - Follow up on JAXPO letters – no new members from those contacts yet
  - 2 new members joining (or re-joining)
    - Commerica Bank
    - Spring Arbor Lumber
- Membership Drawing \$78 – Must be present to win
  - Jackson Radio Works – Not present
  - Next month’s drawing will be at \$165 (\$87 added from 50/50 today)
- Scholarship – Jim Vance
  - Patrick Hitchingham from Walton Group to be helping Jim in the future.
  - Jan. 19<sup>th</sup> Bruce and Jim presented to the public school Counselor’s group
  - Possible display at Jackson Crossing for applications in college and career access center.
  - Dan Draper asked to serve on Scholarship committee – accepted
- Special Guests / Featured Speaker
  - Jacob Hurt Director of Ancho initiative
    - Discussed projects coming into downtown Jackson
  - Jim Vance from Walton Group
    - Discussed insurance needs related to using Drones for Commercial applications.
  - Dan Draper JCISD Construction Job Fair
    - Invited companies to participate. – Approximately 15 companies interested. A sign-up sheet was passed around.
    - Discussion of time to hold job fair. Decided Friday at end of March.
- Education – Ryan Smithson
  - Patrick O’Dowd to speak at next meeting to outline Chamber membership benefits.
- Old Business
  - JTV – Chris & Byron from AE Design on show. Will be available on website.
  - Jim Vance from Walton Group also on JTV
- New Business
  - Mike Hirst selected by Tim Walberg’s office to attend Donald Trump State of the Union event.
  - Upcoming elections
    - VP position
    - 4 Director Positions.
  - Chanter Rd. Jail – Collins Design Build low – waiting on award
  - Henry Ford Allegiance – 2 project with Christman.
    - Bengel awarded Mechanical
    - Bruton awarded Electrical
  - Old “extra innings” building going to coming up for bid.
  - Was asked if JCCA was interested in partial sponsor of “off the clock” event from the Chamber. Date is Feb. 22<sup>nd</sup>.
    - Motion by Kip Cunningham to spend \$300 for sponsorship
    - Second by Ted Christoff
    - Motion Passed
  - Friendly Home looking for fundraising and have Gala event on March 11<sup>th</sup>. Looking for sponsors. Kim will provide information to membership.
- Next Meeting – March 8, 2017
  - Next meeting’s sponsors (Information not available at meeting)
- Drawings
  - Jackson Radio Spotlight with Greg O’Connor
    - Ambs Call center
  - First Aid kit donated by Sam’s Club
    - Not available currently
  - 50/50 - \$174 Collected \$87 prize
    - Jeff – Comerica Bank
- Adjourn 7:07 p.m. Submitted C.L Sayles 2/9/2017 11:47 AM



# Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

[www.jcca.biz](http://www.jcca.biz)

## JCCA Board meeting minutes Sept. 11, 2017

Meeting called to order by Paul Swaitlowski at 12:14 p.m. at Lally group office.

- Board members present
  - Chris Sayles (secretary)
  - Mike Hirst (director '18)
  - DaleGazlay (director '18)
  - Donn Roberts (director '19)
  - Ted Christoff (marketing)
  - Ted Wray (director '19)
  - Steve Patch (treasurer)
  - Kip Cunningham (director '19)
  - Dan Machnik – (membership)
  - Inosencio & Fisk (legal)
  - Paul Swaitlowski (VP)
  - Jim Vance (Scholarship)
- Board members absent
  - Mike Sharp (Past Pres. '19 )
  - Ryan Smithson (Pres)
  - Maxx Marriott (director '18)
  - Andy Cook (director '19)
- Review of April board meeting minutes
  - Motion to Accept– Bruce Inosencio
  - Second – Donn Roberts
  - Motion passed
- Treasurers report –Steve Patch
  - Current bank balance \$16,412.88
  - About \$3,200 after expenses on golf outing
  - Motion to Accept – Bruce Inosencio
  - Second – Ted Wray
  - Motion passed
- Marketing – Ted Christoff
  - Budgeted \$220 for Good Morning Greater Jackson that has not been used
  - Chamber of commerce Brick award nominations
    - Roberts and Associates project for downtown mural to be nominated
  - Jaxpo not going to have us as a nonprofit cost model due to limited space
    - Jaxpo moving forward with higher cost.
  - Motion to Accept - Jim Vance
  - Second by – Donn Roberts
  - Motion passed
- Membership – Dan Machnik
  - Reach out to Tim Rillet
  - Two new members joining
    - Mark Schissler
    - Omni source
  - Motion to Accept –Ted Wray
  - Second – Ted Christoff
  - Motion passed

- Education – Ryan Smithson -No Report Absent
- Scholarship Committee – Jim Vance
  - Skyler Dickerson – maybe not using scholarship.
  - Letter will be issued to give deadline to enroll and use. (Sept. 2018)
  - Motion by Ted Wray Second by Bruce to limit time period to one year to use Scholarship award. September 1 as the deadline to use the scholarship
- Member spotlight (sponsors) for this month's meeting
  - Willis & Machnik Financial Services
  - Willis & Jurasek, PC
  - ABC Reproduction Co.
  - ABC Supply Company
  - AE Design Solutions, LLC
  - Ajax Heating & Air-Conditioning
- Old Business
  - None
- New Business
  - Motion to move Oct meeting to the 18<sup>th</sup> and the board meeting to same week
    - Motion Steve Patch
    - Second Ted Wray
    - Motion Passed
  - Steve absent on Wednesday Ted Wray will facilitate the 50/50 drawing
- Next general meeting Oct. 18th, 2017. Next Board meeting on the 16<sup>th</sup> of September.
- Adjourn 12:38 p.m.

Submitted by C. Sayles 9/13/2017 8:09 AM



# Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

[www.jcca.biz](http://www.jcca.biz)

## JCCA General meeting minutes Oct. 18, 2017

- Meeting called to order by Ryan Smithson at 5:35 p.m.
- Board members present (new board)
  - Ryan Smithson (Pres)
  - Chris Sayles (secretary)
  - Dale Gazlay (director '18)
  - Donn Roberts (director '19)
  - Ted Wray (director '19)
  - Dan Machnik – (membership)
  - Steve Patch (Treasurer)
  - Andy Cook (director '19)
  - Mike Hirst (director '18)
- Board members absent
  - Jim Vance (Scholarship)
  - Mike Sharp (Past Pres. '19)
  - Kip Cunningham (director '19)
  - Ted Christoff (marketing)
  - Inosencio & Fisk (legal)
  - Paul Swaitlowski (VP)
  - Maxx Marriott (director '18)
- Invocation given by Dale Gazlay
- Guests
  - Earl Poleski – Executive director MSHDA
- Review of April General meeting minutes
  - Motion to approve – Chris Crisenberry
  - Second – Dale Gazlay
  - Motion passed
- Treasurers report - Steve Patch
  - Current bank balance \$15,216.28
  - Board passed motion to keep membership dues for 2018 the same as current
  - Board passed motion to keep Christmas party rules at the same level as current
    - Motion to limit the Christmas party tickets to 4 per membership. This affirms the current policy of 4 free guests per membership.
    - Motion to price the additional guest fee at \$35. This affirms the policy as approved in Feb. 2016 raising the price to \$35 from \$25.
    - Motion to provide 2 free drink tickets at the Christmas party for members paying their 2017 dues at the Christmas party of before. This affirms the change in Feb 2016 reducing the number of drinks to 2 from 3.
  - Motion to Accept - Dan Machnic
  - Second – Chris Sayles
- Marketing – Ted Christoff absent – Reviewed by Ryan Smithson
  - Jaxpo – Business to Business event
    - Oct. 19<sup>th</sup> (tomorrow)
    - Sign-up sheet passed around
  - Brick Award
    - Brick award to have a “gold” brick award for an outstanding single project above other brick award recipients

- New committee formed – Brick Award – Contact Ted Christoff (chair) if interested in participating
- Membership spotlight
  - Allen Bros. Fence – No representation
  - Alro Steel Corporation – No representation
  - Ambs Call Center – Aaron Boatman
  - Applegate Heating & Cooling – Garry Applegate
  - Barton Plumbing & Heating – No representation
  - Behler Young – No representation
- Scholarship – Jim Vance - No Report - Absent
- Membership Committee – Dan Machnik
  - Nothing new – send Dan contacts for follow up
- Education – Ryan Smithson
  - Speaker – Earl Poleski – Executive director MSHDA
    - Rules Associated with housing for low income
  - Next month MIOSHA
- Old Business
  - County Fair Events Center – Two companies opted out of project
- New Business
  - Upcoming possible bond proposals
    - Concord
    - JPS
    - Northwest
    - Western
- Next Meeting – November 8, 2017.
  - November’s sponsors
    - Baker College
    - Bethesda Plumbing and Piping
    - Billy White Roofing
    - Braun’s Home Furnishings
    - Bruton Electric
    - Christoff and Son’s Floor Covering
- Drawings
  - Jackson Radio Spotlight with Greg O’Connor
    - JTV
  - First Aid kit donated by Sam’s Club
    - No kits available
  - 50/50 – \$65 (1/2 of \$130 collected) – Tom Rooney
  - Membership drawing – (\$301 amount) – Absent – Sharp Construction
  - November drawing will be \$366.
- Adjourn 6:21 p.m. dinner followed adjournment

Submitted by C. Sayles 10/19/2017 8:12 AM