



Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204

Phone: 517-990-9600

www.jcca.biz

JCCA Board meeting minutes Feb.6, 2017

Meeting called to order by Mike Sharp at 12:14 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Mike Sharp (President '17)
 - Jim Eccleton (director '17)
 - Ted Christoff (marketing)
 - Maxx Marriott (director '18)
 - Ryan Smithson (VP)
 - Chris Crisenbery (past pres. '17)
 - Mike Hirst (director '18)
 - Membership Dan Machnik
 - Inosencio & Fisk (legal) -Bruce
 - Donn Roberts (director '17)
 - Scholarship Jim Vance
- Board members absent
 - DaleGazlay (director '18)
 - Ted Wray (director '17)
 - Steve Patch (treasurer)
 - Andy Cook (director '17)
- Review of January board meeting minutes
 - Motion to Accept– Chris Sayles
 - Second – Bruce Inosencio
 - Motion passed
- Treasurers report –Steve Patch – Absent no report
 -
- Marketing – Ted Christoff
 - Proposed budget of \$11,128
 - Proposal from Adams outdoor advertising for billboards
 - About \$900 per month for 4 billboards can do rotation and every other month.
 - \$5,400 annual for billboard campaign
 - Discussion about audience and partnering with a spotlight company (community partner)
 - Noticed as a call to action advertising
 - Decided by the board not to pursue at this time as a primary expense. We would entertain working with partner members. Price may change however if not nonprofit.
 - Motion to spend up to \$500 on sending letter to Chamber and JAMA members.
 - Motion by Jim Vance
 - Second by Dan Machnik
 - Motion passed
 - Motion to accept proposed marketing budget
 - Motion Bruce Inosencio
 - Second Donn Roberts
 - Motion passed
- Membership – Dan Machnik
 - Jaxpo follow up
 - Carl Hunt possible member
 - Letter for membership still being worked upon

- Education – Ryan Smithson
 - Jacob Hurt – chamber. Speaker for Wednesday.
 - Jim Vance – drones
 - payroll test balances to avoid insurance surprises – future meeting.
- Scholarship Committee – Jim Vance
 - Met with councilors of schools – message about opportunities and scholarships
 - Bruce and Jim presented – alternatives to college
 - Possible display at Jackson Crossing for applications in college and career access center.
 - Motion for expense of up to \$500 to promote scholarship and applications at career access center and promotional material to travel to schools.
 - Motion by Jim Vance
 - No support
 - Motion not voted upon from lack of support
- Member spotlight (sponsors) for this month's meeting
 - JTV
 - O'Harrow Construction
 - Paul Bengel Co.
 - Prominent Design & Build Inc.
 - Quality Glass
 - RW Mercer
 - Brick award
 - 5 companies
 - Can be improved upon in future – suggestions made to chamber.
 - Over 400 in attendance
- Old Business
 - Chris & Byron did a JTV spot.
- New Business
 - Elections in April
 - Maxx Marriott taking a different position at O'Harrow. Will likely be having new representation from O'Harrow
 - Chanter rd. –apparent low bid - Collins design build.
 - Henry Ford -2 projects to Christman const.
- Next general meeting February 8th, 2017. Board meeting on the 6th of March.
- Adjourn 1:18 p.m.

Submitted by C. Sayles 2/6/2017 3:48 PM



Jackson Commercial Contractors Association

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JCCA Board meeting minutes March 6, 2017

Meeting called to order by Mike Sharp at 12:13 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Mike Sharp (President '17)
 - Jim Eccleton (director '17)
 - Maxx Marriott (director '18)
 - Chris Crisenbery (past pres. '17)
 - Mike Hirst (director '18)
 - Membership Dan Machnik
 - Donn Roberts (director '17)
 - Inosencio & Fisk (legal) -Bruce & Kristina
 - DaleGazlay (director '18)
 - Ted Wray (director '17)
 - Steve Patch (treasurer)
 - Andy Cook (director '17)
 - Scholarship Jim Vance
- Board members absent
 - Dan Machnik – (membership)
 - Ted Christoff (marketing)
 - Ryan Smithson (VP)
- Guest – Patrick Hitchingham – Walton Group – Will be helping with Jim's duties.
- Review of January board meeting minutes
 - Motion to Accept– Chris Crissenberry
 - Second – Maxx Marriott
 - Motion passed
- Treasurers report –Steve Patch
 - Current bank balance \$18,164
 - 3 new members
 - JTV bill reflected
 - Statements sent to all who have not yet paid (7 total currently)
 - Dan Machnik to follow up on outstanding dues
 - Proposed marketing and annual budgets included in packet
 - Motion by Steve patch to adopt proposed budget as actual
 - Second by Bruce Inosencio
 - Motion Passed
- Marketing – Ted Christoff - No report – absent
 -
- Membership – Dan Machnik – No report - absent
 -
- Education – Ryan Smithson – absent- Mike Sharp gave highlights of Ryan's email
 - Patrick O'Dowd – Chamber – membership – Wednesday speaker
 - Possible offender placement service – possible speaker
 - Bluebeam, BIM, etc. software applications for bidding etc.
- Scholarship Committee – Jim Vance
 - No New report
 - No honoree
 - Possible Howard Martin – Spirit Steel
 - Mike Will talk with Bill Martin

- Member spotlight (sponsors) for this month's meeting
 - Richmond Agency
 - Roberts & Associates AIA
 - Safety Systems
 - Shafer Redi Mix
 - Sharp Construction Co.
 - Shively Bouma
- Elections
 - Need VP
 - Possible Paul Swiatlowski
 - 4 director position terms expiring
 - Donn Roberts
 - Ted Wray
 - Jim Eccleton
 - Andy Cook
 - Board Nominations
 - Andy Cook
 - Ted Wray
 - Donn Roberts
 - Jim Eccleton
 - Charlie Brannick
 - Gary Applegate
 - Rob Harris
 - Ryan Berridge
 - Kip Cunningham
 - Dale Babcock
 - Motion by Bruce Inosencio second by Jim Vance to close board nominations.
Motion passed
- NW Schools "Collegepaloosa"
 - 3 companies interested
 - Johnson Sign
 - Cook Foundation
 - Country Club Turf
- JCISD job fair
 - April 21st 2017 8:00 a.m. to 2:00 P.M.
 - 13 companies currently signed up
- Old Business
 - Mike Hirst talked about Trump speech attending with Tim Walberg as a guest.
- New Business
 - Michigan Center Schools – some local awards for contracts
 - Country Club Turf awarded a couple of Sports projects.
- Next general meeting March 8th, 2017. Board meeting on the 10th of April.
- Adjourn 12:56 p.m.

Submitted by C. Sayles 3/6/2017 4:45 PM



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JCCA Board meeting minutes April 10, 2017

Meeting called to order by Mike Sharp at 12:14 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Mike Sharp (President '17)
 - Maxx Marriott (director '18)
 - Mike Hirst (director '18)
 - Inosencio & Fisk (legal) -Bruce & Kristina
 - DaleGazlay (director '18)
 - Steve Patch (treasurer)
 - Donn Roberts (director '17)
 - Ted Christoff (marketing)
 - Scholarship Jim Vance
- Board members absent
 - Dan Machnik – (membership)
 - Ted Wray (director '17)
 - Chris Crisenbery (past pres. '17)
 - Jim Eccleton (director '17)
 - Ryan Smithson (VP)
- Review of March board meeting minutes
 - Motion to Accept– Bruce Inosencio
 - Second – Steve Patch
 - Motion passed
- Treasurers report –Steve Patch
 - Current bank balance \$18,610.11
 - Not much activity because of general meeting cancellation last month
 - 2 new members
 - 4 companies overdue
 - Motion to Accept – Ted Christoff
 - Second – Donn Roberts
 - Motion passed
- Marketing – Ted Christoff
 - JAMA & Chamber contacted and directories sent
- Membership – Dan Machnik – No report - absent
 - Following up on those who haven't rejoined
 - Four other members to follow up
 - Johnstone Supply
 - Michael Parent painting
 - J.R. Schultz agency
 - American office solutions
- Education – Ryan Smithson – absent
 - Patrick O'Dowd – confirmed for Wednesday meeting
- Scholarship Committee – Jim Vance
 - Would like to Present at May meeting
 - Howard Martin – Spirit Steel Honoree
 - Applications due by May 1st
 - 2 ea. \$1,000 Scholarships available

- Member spotlight (sponsors) for this month's meeting
 - Richmond Agency
 - Roberts & Associates AIA
 - Safety Systems
 - Shafer Redi Mix
 - Sharp Construction Co.
 - Shively Bouma
- Elections
 - Need VP
 - Paul Swiatlowski accepted nomination
 - 4 director position terms expiring
 - Donn Roberts
 - Ted Wray
 - Jim Eccleton
 - Andy Cook
 - Board Nominations (ballot)
 - Andy Cook
 - Ted Wray
 - Donn Roberts
 - Jim Eccleton
 - Rob Harris
 - Ryan Berridge
 - Kip Cunningham
 - Dale Babcock
- JCISD job fair
 - April 21st 2017 8:00 a.m. to 2:00 P.M.
 - 13 companies currently signed up
- Golf Outing – August 11th, 2017
- Old Business
 - 3 companies attended NW “Collegepaloosa” Only a couple of students talked with our members.
- New Business
 - None
- Next general meeting April 12th, 2017. Next Board meeting on the 10th of May.
- Adjourn 12:47 p.m.

Submitted by C. Sayles 4/10/2017 3:13 PM



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JCCA Board meeting minutes May 8, 2017

Meeting called to order by Ryan Smithson at 12:14 p.m. at Lally group office.

- Board members present (new board)
 - Ryan Smithson (Pres)
 - Chris Sayles (secretary)
 - Mike Sharp (Past Pres. '19)
 - Mike Hirst (director '18)
 - Dale Gazlay (director '18)
 - Donn Roberts (director '19)
 - Ted Christoff (marketing)
 - Ted Wray (director '19)
 - Kip Cunningham (director '19)
 - Paul Swaitlowski (VP)
 - Jim Vance (Scholarship)
 - Patrick Hitchingham
- Board members absent
 - Inosencio & Fisk (legal)
 - Dan Machnik – (membership)
 - Steve Patch (treasurer)
 - Maxx Marriott (director '18)
 - Andy Cook (director '19)
- Review of April board meeting minutes
 - Motion to Accept– Ted Wray
 - Second – Ted Christoff
 - Motion passed
- Treasurers report –Steve Patch - absent
 - Current bank balance \$18,581.20
 - Motion to Accept – Paul Swaitlowski
 - Second – Dale Gazlay
 - Motion passed
- Marketing – Ted Christoff
 - Cost of postage to send directories higher than expected
 - Motion by Ted to increase mailing budget by \$1,125 for 2017
 - Second by Mike Sharp
 - Motion passed
- Membership – Dan Machnik – No report - absent
 - Following up on those who haven't rejoined
 - Michael Parent painting – no word yet
 - J.R. Schultz agency – drop
- Education – Ryan Smithson
 - Sammie Lukaskiewicz - Deputy dir. Michigan Dept. of Talent & Economic Dev.
 - "Going Pro in Michigan"
 - Dan Draper (guest) – Career fair
 - 13 signed up - only 6 showed plus carpenters union
 - Looking to maybe move to March
 - 2 people hired from fair

- Scholarship Committee – Jim Vance
 - Presenting at May 10th (wed) meeting
 - Howard Martin – Spirit Steel - Honoree
 - 2 ea. \$1,000 Scholarships available (4 applicants)
 - Skyler Dickerson
 - Preston Christoff
 - Greater Michigan construction academy (GMCA) – Future topic. One in Lansing and one in Midland
- Member spotlight (sponsors) for this month's meeting
 - Spirit Steel
 - Standard Electric
 - Trac Trenching
 - Walton Insurance Group
 - Wellman Masonry
 - Willbee Transit Mix
- Golf Outing – Changed to August 18th, 2017
- Old Business
 - Plaque presented to Mike Sharp for Presidency
- New Business
 - Construction management email periodical -might be of interest to members
 - Look at ways to keep more ancillary business local.
- Next general meeting May 10th, 2017. Next Board meeting on the 11th of September.
- Adjourn 1:09 p.m.

Submitted by C. Sayles 5/8/2017 4:06 PM



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JCCA Board meeting minutes Oct. 16, 2017

Meeting called to order by Ryan Smithson at 12:14 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Dale Gazlay (director '18)
 - Donn Roberts (director '19)
 - Ted Christoff (marketing)
 - Ted Wray (director '19)
 - Steve Patch (treasurer)
 - Mike Sharp (Past Pres. '19)
 - Ryan Smithson (Pres)
 - Andy Cook (director '19)
 - Maxx Marriott (director '18)
 - Kip Cunningham (director '19)
 - Mike Hirst (director '18)
 - Inosencio & Fisk (legal) - Bruce
- Board members absent
 - Paul Swaitlowksi (VP)
 - Dan Machnik – (membership)
 - Jim Vance (Scholarship)
- Review of April board meeting minutes
 - Motion to Accept– Dale Gazlay
 - Second – Ted Christoff
 - Motion passed
- Treasurers report –Steve Patch
 - Current bank balance \$17,509.28
 - Motion by Steve Patch to keep dues level for 2018 the same as 2017
 - (To approve the same dues for 2018 at \$250 and the corresponding new member credit of \$50. No change in policy – just affirming next year's dues amount.)
 - Second Ted Wray
 - Motion passed
 - Motion by Steve Patch to keep 2017 Christmas party costs the same as 2016. 2 fee tickets \$35 per member over 4. Details from 2016 as follows:
 - Motion to limit the Christmas party tickets to 4 per membership. This affirms the current policy of 4 free guests per membership.
 - Motion to price the additional guest fee at \$35. This affirms the policy as approved in Feb. 2016 raising the price to \$35 from \$25.
 - Motion to provide 2 free drink tickets at the Christmas party for members paying their 2017 dues at the Christmas party of before. This affirms the change in Feb 2016 reducing the number of drinks to 2 from 3.
 - Second Ted Christoff
 - Motion passed
 - Motion to Accept – Mike Sharp
 - Second – Ted Wray
 - Motion passed

- Marketing – Ted Christoff
 - Chamber of commerce Brick award nominations
 - Possibly keep the same with all eligible project getting a brick
 - Possible “Gold” Brick Award
 - Possible best Public, Private, Small
 - Criteria will be needed to determine higher level of award
 - Motion by Ted Christoff to recognize one winner as a higher level award in conjunction with brick award to all eligible projects.
 - Second Bruce Inosencio
 - Motion passed with one abstention
 - Motion by Ted Christoff to form a committee to report to the board on recommendations for Brick Award. Committee will be called “Brick award Committee”. Chaired by Ted Christoff.
 - Second by Bruce Inosencio
 - Motion Passed
 - Jaxpo
 - Thursday this week 10/19/17
 - Have possible \$2,000 available for marketing project
- Membership – Dan Machnik - No Report - absent
 - Two new members joined and paid
 - Mark Schissler
 - Omni source
- Education – Ryan Smithson
 - This month speaker Earl Poleski – Executive director of MSHDA
 - Sim Build
- Scholarship Committee – Jim Vance – No Report - absent
- Member spotlight (sponsors) for this month’s meeting
 - Allen Bros. Fence
 - Alro Steel
 - Ambs Call Center
 - Applegate Heating and Cooling
 - Barton Plumbing and Heating
 - Behler Young
- Old Business
 - None
- New Business
 - Fairgrounds conference center – two local companies opted out
 - JPS and Northwest exploring bonds
 - Mike Hirst working on bringing rehab facility to Jackson
 - Ted Wray will facilitate the 50/50 drawing Member draw worth \$236
 - Currently don’t have Sam’s club prize
- Next general meeting Oct. 18th, 2017. Next Board meeting on the 6th of November.
- Adjourn 1:12 p.m.

Submitted by C. Sayles 10/17/2017 7:59 AM



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JCCA Board meeting minutes Sept. 11, 2017

Meeting called to order by Paul Swaitlowski at 12:14 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Mike Hirst (director '18)
 - Dale Gazlay (director '18)
 - Donn Roberts (director '19)
 - Ted Christoff (marketing)
 - Ted Wray (director '19)
 - Steve Patch (treasurer)
 - Kip Cunningham (director '19)
 - Dan Machnik – (membership)
 - Inosencio & Fisk (legal)
 - Paul Swaitlowski (VP)
 - Jim Vance (Scholarship)
- Board members absent
 - Mike Sharp (Past Pres. '19)
 - Ryan Smithson (Pres)
 - Maxx Marriott (director '18)
 - Andy Cook (director '19)
- Review of April board meeting minutes
 - Motion to Accept– Bruce Inosencio
 - Second – Donn Roberts
 - Motion passed
- Treasurers report –Steve Patch
 - Current bank balance \$16,412.88
 - About \$3,200 after expenses on golf outing
 - Motion to Accept – Bruce Inosencio
 - Second – Ted Wray
 - Motion passed
- Marketing – Ted Christoff
 - Budgeted \$220 for Good Morning Greater Jackson that has not been used
 - Chamber of commerce Brick award nominations
 - Roberts and Associates project for downtown mural to be nominated
 - Jaxpo not going to have us as a nonprofit cost model due to limited space
 - Jaxpo moving forward with higher cost.
 - Motion to Accept - Jim Vance
 - Second by – Donn Roberts
 - Motion passed
- Membership – Dan Machnik
 - Reach out to Tim Rillet
 - Two new members joining
 - Mark Schissler
 - Omni source
 - Motion to Accept –Ted Wray
 - Second – Ted Christoff
 - Motion passed

- Education – Ryan Smithson -No Report Absent
- Scholarship Committee – Jim Vance
 - Skyler Dickerson – maybe not using scholarship.
 - Letter will be issued to give deadline to enroll and use. (Sept. 2018)
 - Motion by Ted Wray Second by Bruce to limit time period to one year to use Scholarship award. September 1 as the deadline to use the scholarship
- Member spotlight (sponsors) for this month's meeting
 - Willis & Machnik Financial Services
 - Willis & Jurasek, PC
 - ABC Reproduction Co.
 - ABC Supply Company
 - AE Design Solutions, LLC
 - Ajax Heating & Air-Conditioning
- Old Business
 - None
- New Business
 - Motion to move Oct meeting to the 18th and the board meeting to same week
 - Motion Steve Patch
 - Second Ted Wray
 - Motion Passed
 - Steve absent on Wednesday Ted Wray will facilitate the 50/50 drawing
- Next general meeting Oct. 18th, 2017. Next Board meeting on the 16th of September.
- Adjourn 12:38 p.m.

Submitted by C. Sayles 9/13/2017 8:09 AM



Jackson Commercial Contractors Association

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JCCA General meeting minutes Sept. 13, 2017

- Meeting called to order by Ryan Smithson at 5:34 p.m.
- Board members present (new board)
 - Ryan Smithson (Pres)
 - Chris Sayles (secretary)
 - Mike Sharp (Past Pres. '19)
 - Mike Hirst (director '18)
 - Dale Gazlay (director '18)
 - Donn Roberts (director '19)
 - Ted Christoff (marketing)
 - Ted Wray (director '19)
 - Paul Swaitlowski (VP)
 - Dan Machnic – (membership)
 - Inosencio & Fisk (legal) Kristina
 - Donn Roberts (director '17)
- Board members absent
 - Steve Patch (Treasurer)
 - Jim Vance (Scholarship)
 - Andy Cook (director '19)
 - Kip Cunningham (director '19)
 - Maxx Marriott (director '18)
- Invocation given by Ted Christoff
- Guests
 - Jacob Hurt – Jackson Anchor Initiative
- Review of April General meeting minutes
 - Motion to approve – Dan Machnic
 - Second – Ted Christoff
 - Motion passed
- Treasurers report - Steve Patch – No report Absent
 - Current bank balance \$16,412.88
 - Golf Outing update – Approximately \$3,200 after expenses
- Marketing – Ted Christoff
 - Jaxpo – Business to Business event
 - Oct. 19th
 - Need promotional items
 - Brick Award Nominations Due
 - Budgeted for Good Morning Greater Jackson – Did not use
- Membership spotlight
 - Willis & Machnic Financial Services – Dan Machnic
 - Willis & Jurasek, PC – No Representation
 - ABC Reproduction – No representation
 - AE Design Solutions, LLC – Chris Crisenbery
 - Ajax Heating & Air Conditioning – No Representation
- Scholarship – Jim Vance _ Absent
 - Scholarships
 - Skyler Dickerson
 - May not be using the scholarship. Board extended time to use until Set. 1, 2018

- Membership Committee – Dan Machnik
 - 2 new Members
 - Omni Source – Joe – Marketing rep
 - Mark Schissler – Credit Card Service
 - Tim Rillett – Production Realty
 - Some new contacts being filtered through Dan, and he is following up.
- Education – Ryan Smithson
 - Next Month – Earl Poleski
 - Speaker – Jacob Hurt – Jackson Anchor Initiative
 - Apartment complex downtown
 - Several other projects
- Old Business
 - None
- New Business
 - Bid announcement for County Fair Events Center Deadline Oct. 11th
 - Sharp owns old Henrietta school – putting up for sale
- Next Meeting – October 18, 2017.
 - October's sponsors
 - Allen Bros. Fence
 - Alro Steel Corporation
 - Ambs Call Center
 - Applegate Heating & Cooling
 - Barton Plumbing & Heating
 - Behler Young
- Drawings
 - Jackson Radio Spotlight with Greg O'Connor
 - Ink Contracting
 - First Aid kit donated by Sam's Club
 - No kits available
 - 50/50 – \$65 (1/2 of \$130collected) – Garry Applegate
 - Membership drawing – (\$236 amount) – No drawing – List was not up to date -
October drawing will be \$300.
- Adjourn 6:39 p.m. dinner followed adjournment

Submitted by C. Sayles 9/14/2017 8:52 AM

Jackson Commercial Contractors Assoc.
Balance Sheet
September 30, 2017

Current Year Last Year
ASSETS

Current Assets		
Cash - Flagstar Bank	\$ 15,216.28	16,423.51
Accounts Receivable - Members	2,293.00	1,433.00
	<u> </u>	<u> </u>
Total Current Assets	17,509.28	17,856.51
	<u> </u>	<u> </u>
Total Assets	\$ 17,509.28	17,856.51
	<u> </u>	<u> </u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$ 50.00	0.00
Payable to Toys for Tots	78.00	0.00
50/50 Drawing fund	236.00	549.00
	<u> </u>	<u> </u>
Total Current Liabilities	364.00	549.00
Capital		
Retained Earnings	8,730.26	7,371.45
Net Income	8,415.02	9,936.06
	<u> </u>	<u> </u>
Total Capital	17,145.28	17,307.51
	<u> </u>	<u> </u>
Total Liabilities & Capital	\$ 17,509.28	17,856.51
	<u> </u>	<u> </u>

Jackson Commercial Contractors Assoc.
Income Statement
Compared with Budget
For the Nine Months Ending September 30, 2017

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Membership Dues	\$ 250.00	\$ 250.00	\$ 0.00	\$ 19,000.00	\$ 18,750.00	\$ 250.00
New Memberships	500.00	500.00	0.00	1,750.00	1,500.00	250.00
Member Drops	0.00	(500.00)	500.00	(250.00)	(1,500.00)	1,250.00
2nd year memberships	0.00	0.00	0.00	0.00	125.00	(125.00)
Dinner Sponsor	535.00	500.00	35.00	2,737.00	3,000.00	(263.00)
Golf Outing	0.00	0.00	0.00	9,776.00	8,150.00	1,626.00
Interest Income	1.45	2.00	(0.55)	14.27	18.00	(3.73)
Total Revenues	1,286.45	752.00	534.45	33,027.27	30,043.00	2,984.27
Expenses						
Advertising - Jkn Chamber*	0.00	0.00	0.00	525.00	175.00	350.00
Advertising - Jkn Radio Works*	1,750.00	1,750.00	0.00	3,500.00	3,500.00	0.00
Advertising - Jkn Magazine*	0.00	0.00	0.00	1,280.00	1,280.00	0.00
Advertising - JTV, Inc.*	0.00	0.00	0.00	2,000.00	2,000.00	0.00
Board Meeting	163.24	170.00	(6.76)	880.32	1,020.00	(139.68)
College Scholarship Recipient	0.00	0.00	0.00	2,000.00	2,000.00	0.00
Corporate Tax Filing	0.00	0.00	0.00	20.00	20.00	0.00
Directories - Printing & Mail*	0.00	0.00	0.00	1,057.45	1,775.00	(717.55)
Dishonesty Bond	0.00	0.00	0.00	257.00	257.00	0.00
Golf Outing Expenses	0.00	0.00	0.00	6,524.38	5,450.00	1,074.38
Insurance	0.00	0.00	0.00	1,141.00	1,141.00	0.00
Membership Drive \$50 discounts	0.00	100.00	(100.00)	250.00	300.00	(50.00)
Monthly Membership meeting	533.31	500.00	33.31	2,726.81	3,000.00	(273.19)
Office Supply	0.00	0.00	0.00	91.29	109.00	(17.71)
Postage	0.00	0.00	0.00	113.00	158.00	(45.00)
Promotional Expense*	0.00	0.00	0.00	100.00	0.00	100.00
Secretarial Fee	0.00	0.00	0.00	250.00	250.00	0.00
Telephone Services	0.00	0.00	0.00	348.00	348.00	0.00
Website Design & Maintenance*	387.00	387.00	0.00	1,548.00	1,548.00	0.00
Total Expenses	2,833.55	2,907.00	(73.45)	24,612.25	24,331.00	281.25
Net Income	\$ (1,547.10)	\$ (2,155.00)	\$ 607.90	\$ 8,415.02	\$ 5,712.00	\$ 2,703.02

For Management Purposes Only



Jackson Commercial Contractors Association

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JCCA Board meeting minutes Nov. 6, 2017

Meeting called to order by Ryan Smithson at 12:13 p.m. at Lally group office.

- Board members present
 - Chris Sayles (secretary)
 - Dale Gazlay (director '18)
 - Paul Swaitlowski (VP)
 - Ted Christoff (marketing)
 - Mike Sharp (Past Pres. '19)
 - Ryan Smithson (Pres)
 - Jim Vance (Scholarship)
 - Ted Wray (director '19)
 - Mike Hirst (director '18)
 - Inosencio & Fisk (legal) - Bruce
- Board members absent
 - Kip Cunningham (director '19)
 - Andy Cook (director '19)
 - Donn Roberts (director '19)
 - Maxx Marriott (director '18)
 - Steve Patch (treasurer)
 - Dan Machnik – (membership)
- Dan Draper – guest
 - Talk about grant \$180,000
 - “Going Pro”
 - Needs companies to buy in for continuing
 - Assist in state licensing – cost covered by grant
 - Connect to companies for apprenticeship
 - Up to 15 kids
 - Would like to present @ Wednesday’s meeting
- Review of April board meeting minutes
 - Motion to Accept– Bruce Inosencio
 - Second – Paul Swaitlowski
 - Motion passed
- Treasurers report –Steve Patch – Absent with submitted financials
 - Current bank balance \$15,257.75
- Christmas Party
 - December 6th at 6:00 p.m. Jackson Country Club
 - Toys for Tots donation again being sponsored by JCCA
 - Cold Blue Steel entertainment
 - Motion to approve Ted Christoff
 - Second Mike Sharp
 - Motion passed
 - Cost the same for both the venue and for the entertainment
 - RSVP due by Nov. 30th.

- Marketing – Ted Christoff
 - Jaxpo
 - Would have liked to have more members
 - Possible not having JCCA participate in the future – discussion decided that we would stay in.
 - 5 people asked about JCCA at Jaxpo
 - Will have 2018 budget for Dec. board meeting
- Brick Award committee
 - Chamber not yet contacted on brick award ideas
 - Still just Ted - no members added to committee
- Membership – Dan Machnik - No Report - absent
- Education – Ryan Smithson
 - MIOSHA & Dan Draper for Speakers Wednesday
- Scholarship Committee – Jim Vance
 - Would like to resign by the first of the year
 - Pat would be willing to take over the responsibilities
- Member spotlight (sponsors) for this month's meeting
 - Baker College
 - Bethesda Plumbing and Piping
 - Billy White Roofing
 - Braun's Home Furnishings
 - Bruton Electric
 - Christoff and Son's Floor Covering
- Old Business
 - Mercer did turn in bid for fairgrounds (only local) 7 total companies total
- New Business
 - JPS and Northwest exploring bonds
 - Ted Wray will facilitate the 50/50 drawing Member draw worth \$366
 - Looking at helping Ryan with Education committee because of double duty with being president. Dan Draper considering position.
- Next general meeting January 10th, 2017. Next Board meeting on the 4th of December
- Adjourn 1:12 p.m.

Submitted by C. Sayles 11/8/2017 2:03 PM