

Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: 517-990-9600

www.jcca.biz

**JCCA Board meeting minutes April 8, 2019**

Meeting called to order by Ryan Smithson at 12:13 p.m. at Lally group office.

* Board members present
  + Chris Sayles (secretary)
  + Ryan Smithson (Pres)
  + Mike Sharp (Past Pres. ‘19)
  + Donn Roberts (director ‘19)
  + Steve Patch (treasurer)
  + Mark Schissler (director ‘20)
  + Dan Draper (Education)
  + Andy Cook (director ’19)
  + Inosencio & Fisk (Bruce & Kristina)
  + Pat Hitchingham (Scholarship)
  + Paul Swaitlowski (VP)
* Board members absent
  + Ted Christoff (marketing)
  + Kip Cunningham (director ’19)
  + Mike Hirst (director ‘20)
  + Ted Wray (director ’19)
  + Dan Machnik – (membership)
  + Jim Lester (director ‘20)
* Review of January board meeting minutes
  + Motion to Accept– Steve Patch
  + Second – Paul Swaitlowski
  + Motion passed
* Treasurer’s report –Steve Patch
  + Current bank balance $18,706
  + Now moved to Quickbooks online format. Forms will look slightly different than in the past.
  + Receivables less than last year at this time.
  + Motion to approve treasurer’s report – Bruce Inosencio
  + Second – Donn Roberts
  + Motion passed
* Marketing / Brick Award – Ted Christoff (absent)
  + Radio spots to be filled
* Membership – Dan Machnik (absent)
  + Looking for new chair for membership
  + Motion by Mike Sharp to drop 2 unpaid members. Production realty and Menards.
    - Second Patrick Hitchingham
    - Motion passed
* Education – Dan Draper
  + Wednesday Speakers – John Denney – Superintendant of Hanover Horton Schools. Talk about upcoming sinking fund.
  + Career fair had 9 companies represented.
* Scholarship Committee – Patrick Hitchingham
  + Currently have 2 ea. $1,000 Scholarships
    - “JCCA - Patrick Cunningham Memorial Scholarship”
    - One additional JCCA scholarship
  + Motion by Mike SharpTo name second JCCA scholarship in memory of William Lester Sr. (who recently passed away). Motion comes with asking for permission from the family first.
    - Second by Andy Cook
    - Motion passed
  + CP Federal provided $520 toward scholarship funding.
  + Motion by Pat Hitchingham to provide a third $1,000 scholarship called the CP Federal / JCCA Scholarship. The $480 difference will be used from the Dixon golf receipts that was previously set aside.
  + Currently looking to get enough applicants for the scholarships that will be awarded at the May meeting.
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
  + ABC Reproduction
  + ABC Supply
  + AE Design
  + Ajax Heating
  + Aladdin Electric
* Old Business
  + Board positions Nominations
    - VP
      * Ted Wray
      * Dale Gazlay
    - Treasurer
      * Tobin Duningham (sp?)
      * Mellissa Strady (sp?)
    - Secretary
      * Ryan Berridge
    - 4 Directors
      * Andy Cook
      * Kip Cunningham
      * Donn Roberts
      * Tom Rooney
      * Tom Garrett
      * Rob Harris
  + Membership committee chair needed – Tom Rooney voiced interest.
* New Business
  + Sinking Fund proposals
    - Hanover Horton
    - Vandercook
  + Other projects upcoming for bid
    - Andy’s place
    - JPS
    - Northeast Elem.
  + Convention Center – Some locals awarded.
  + Need secretary for Wednesday meeting – Pat Hitchingham to help.
* 5050 drawing & membership draw (Has not reached $250 yet)
* Next general meeting April 10th, 2019. Next Board meeting on May 13th, 2019
* Adjourn 1:11p.m.

Submitted by C. Sayles 4/9/2019 1:43 PM