

 Jackson Commercial Contractors Association

 P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone: 517-990-9600

 www.jcca.biz

**JCCA General meeting minutes March 13th, 2019**

Meeting called to order by Ryan Smithson at 5:38 p.m.

* Board members present
	+ Chris Sayles (secretary)
	+ Ted Christoff (marketing)
	+ Ryan Smithson (Pres)
	+ Mike Hirst (director ‘20)
	+ Dan Machnik – (membership)
	+ Donn Roberts (director ‘19)
	+ Mark Schissler (director ‘20)
	+ Dan Draper (Education)
	+ Paul Swaitlowski (VP)
* Board members absent
	+ Mike Sharp (Past Pres. ‘19)
	+ Kip Cunningham (director ’19)
	+ Steve Patch (treasurer)
	+ Pat Hitchingham (Scholarship)
	+ Ted Wray (director ’19)
	+ Andy Cook (director ’19)
	+ Inosencio & Fisk
	+ Jim Lester (director ‘20)
* Invocation given by Ted Christoff
* Guests
	+ Jim Coutu – Michigan Works Southeast
* Review of February meeting minutes
	+ Motion to Accept– Mike Hirst
	+ Second – Paul Swaitlowski
	+ Motion passed
* Treasurer’s report –(Steve Patch absent)
	+ Current bank balance $18,681
	+ Now moved to Quickbooks online format. Forms will look slightly different than in the past.
	+ Receivables less than last year at this time.
	+ Reflects $400 escrow
	+ Report accepted without dissention
* Marketing / Brick Award – Ted Christoff
	+ Encouraged to attend career center job fair as part of the marketing message.
	+ Doug Hanson (WKHM) offering spots for Local Contractor Week. Cost at $970 ($2,000 value)
* Membership – Dan Machnik (absent)
	+ Looking for new chair for membership
	+ Directory being finalized. April 1st deadline.
	+ Ted Christoff going to check on 4 members that may not be part of JCCA any longer
		- Liberty Landfill, Menards, ALAM Inc., Production Realty
* Education – Dan Draper
	+ Today’s Speaker – Jim Coutu – Michigan Works Southeast
		- Job fair in May
		- Focus on re-skill and up-skill of workers.
		- Funded by grants. 80% Federal 20% State.
	+ Job Fair March 15, 2019 time 8:00 – 2:00
	+ April speaker needed
* Scholarship Committee – Patrick Hitchingham (absent)
	+ Currently have 2 ea. $1,000 Scholarships
	+ CP Federal offered $250 toward scholarship.
	+ Henry Ford Allegiance voiced wanting to participate – may turn into a third scholarship.
	+ Name on one JCCA scholarship on a permanent basis as the
		- “JCCA - Patrick Cunningham Memorial Scholarship”
	+ Other scholarships to be JCCA based, but will be individually named only upon approval of the board.
	+ Use Dixon Golf again for fund raising hole at annual golf outing. Proceeds to fund scholarships.
	+ Candidate Applications due by April 1st.
* Member spotlight (sponsors) for this month’s meeting
	+ Walton Insurance Group – No representation
	+ Wellman Masonry - No representation
	+ Willbee Transit Mix - Aaron
	+ Willis and Jurasek – No representation
	+ Willis and Machnik – Dan Machnik
	+ Yearling Electric - Judy
* Old Business
	+ Board positions open
		- VP
		- Treasurer
		- Secretary
		- 4 Directors
	+ Membership committee chair needed
	+ Nominations opened.
		- Motion by Chris Sayles second by Ted Christoff to slate outgoing director members as a re-elected position. Those individuals are
			* Donn Roberts
			* Kip Cunningham
			* Ted Wray
			* Andy Cook
		- Motion by Ted Christoff second by Mike Hirst to nominate as a board member to fill an open position
			* Tom Rooney
			* Jim (?)
		- Motion by Ted Christoff second Mark Schissler to nominate Mellissa Stroede for Treasurer
	+ Nomination to remain open until meeting in April where election will follow.
* New Business
	+ Sinking Fund proposals
		- Hanover Horton
		- Vandercook
	+ Bond proposal
* 5050 drawing – Mike Hirst - $60 (1/2 of $120 collected)
* Membership draw (Has not reached $250 yet) Next month’s pot $115
* Radio Spotlight – Aaron – Willbee Transit
* Next general meeting April 10th, 2019.
* Adjourn 7:02p.m.

Submitted by C. Sayles 3/14/2019 4:14 PM