

Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: 517-990-9600

www.jcca.biz

**JCCA General meeting minutes March 13th, 2019**

Meeting called to order by Ryan Smithson at 5:38 p.m.

* Board members present
  + Chris Sayles (secretary)
  + Ted Christoff (marketing)
  + Ryan Smithson (Pres)
  + Mike Hirst (director ‘20)
  + Dan Machnik – (membership)
  + Donn Roberts (director ‘19)
  + Mark Schissler (director ‘20)
  + Dan Draper (Education)
  + Paul Swaitlowski (VP)
* Board members absent
  + Mike Sharp (Past Pres. ‘19)
  + Kip Cunningham (director ’19)
  + Steve Patch (treasurer)
  + Pat Hitchingham (Scholarship)
  + Ted Wray (director ’19)
  + Andy Cook (director ’19)
  + Inosencio & Fisk
  + Jim Lester (director ‘20)
* Invocation given by Ted Christoff
* Guests
  + Jim Coutu – Michigan Works Southeast
* Review of February meeting minutes
  + Motion to Accept– Mike Hirst
  + Second – Paul Swaitlowski
  + Motion passed
* Treasurer’s report –(Steve Patch absent)
  + Current bank balance $18,681
  + Now moved to Quickbooks online format. Forms will look slightly different than in the past.
  + Receivables less than last year at this time.
  + Reflects $400 escrow
  + Report accepted without dissention
* Marketing / Brick Award – Ted Christoff
  + Encouraged to attend career center job fair as part of the marketing message.
  + Doug Hanson (WKHM) offering spots for Local Contractor Week. Cost at $970 ($2,000 value)
* Membership – Dan Machnik (absent)
  + Looking for new chair for membership
  + Directory being finalized. April 1st deadline.
  + Ted Christoff going to check on 4 members that may not be part of JCCA any longer
    - Liberty Landfill, Menards, ALAM Inc., Production Realty
* Education – Dan Draper
  + Today’s Speaker – Jim Coutu – Michigan Works Southeast
    - Job fair in May
    - Focus on re-skill and up-skill of workers.
    - Funded by grants. 80% Federal 20% State.
  + Job Fair March 15, 2019 time 8:00 – 2:00
  + April speaker needed
* Scholarship Committee – Patrick Hitchingham (absent)
  + Currently have 2 ea. $1,000 Scholarships
  + CP Federal offered $250 toward scholarship.
  + Henry Ford Allegiance voiced wanting to participate – may turn into a third scholarship.
  + Name on one JCCA scholarship on a permanent basis as the
    - “JCCA - Patrick Cunningham Memorial Scholarship”
  + Other scholarships to be JCCA based, but will be individually named only upon approval of the board.
  + Use Dixon Golf again for fund raising hole at annual golf outing. Proceeds to fund scholarships.
  + Candidate Applications due by April 1st.
* Member spotlight (sponsors) for this month’s meeting
  + Walton Insurance Group – No representation
  + Wellman Masonry - No representation
  + Willbee Transit Mix - Aaron
  + Willis and Jurasek – No representation
  + Willis and Machnik – Dan Machnik
  + Yearling Electric - Judy
* Old Business
  + Board positions open
    - VP
    - Treasurer
    - Secretary
    - 4 Directors
  + Membership committee chair needed
  + Nominations opened.
    - Motion by Chris Sayles second by Ted Christoff to slate outgoing director members as a re-elected position. Those individuals are
      * Donn Roberts
      * Kip Cunningham
      * Ted Wray
      * Andy Cook
    - Motion by Ted Christoff second by Mike Hirst to nominate as a board member to fill an open position
      * Tom Rooney
      * Jim (?)
    - Motion by Ted Christoff second Mark Schissler to nominate Mellissa Stroede for Treasurer
  + Nomination to remain open until meeting in April where election will follow.
* New Business
  + Sinking Fund proposals
    - Hanover Horton
    - Vandercook
  + Bond proposal
* 5050 drawing – Mike Hirst - $60 (1/2 of $120 collected)
* Membership draw (Has not reached $250 yet) Next month’s pot $115
* Radio Spotlight – Aaron – Willbee Transit
* Next general meeting April 10th, 2019.
* Adjourn 7:02p.m.

Submitted by C. Sayles 3/14/2019 4:14 PM