

Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: 517-990-9600

www.jcca.biz

**JCCA Board meeting minutes March 11, 2019**

Meeting called to order by Ryan Smithson at 12:13 p.m. at Lally group office.

* Board members present
  + Chris Sayles (secretary)
  + Ted Christoff (marketing)
  + Ryan Smithson (Pres)
  + Mike Sharp (Past Pres. ‘19)
  + Kip Cunningham (director ’19)
  + Mike Hirst (director ‘20)
  + Donn Roberts (director ‘19)
  + Steve Patch (treasurer)
  + Mark Schissler (director ‘20)
  + Paul Swaitlowski (VP)
* Board members absent
  + Pat Hitchingham (Scholarship)
  + Dan Draper (Education)
  + Ted Wray (director ’19)
  + Dan Machnik – (membership)
  + Andy Cook (director ’19)
  + Inosencio & Fisk
  + Jim Lester (director ‘20)
* Review of January board meeting minutes
  + Motion to Accept– Steve Patch
  + Second – Ted Christoff
  + Motion passed
* Treasurer’s report –Steve Patch
  + Current bank balance $18,681
  + Now moved to Quickbooks online format. Forms will look slightly different than in the past.
  + Receivables less than last year at this time.
  + Reflects $400 escrow
  + Motion to approve treasurer’s report – Chris Sayles
  + Second – Paul Swaitlowski
  + Motion carried
* Marketing / Brick Award – Ted Christoff
  + Encouraged to attend career center job fair as part of the marketing message.
* Membership – Dan Machnik (absent)
  + Looking for new chair for membership
  + Directory being finalized. April 1st deadline.
  + Ted Christoff going to check on 4 members that may not be part of JCCA any longer
    - Liberty Landfill, Menards, ALAM Inc., Production Realty
* Education – Dan Draper (absent)
  + Wednesday Speakers – Jim Coutu – Michigan Works Southeast
  + Job Fair March 15, 2019 time 8:00 – 2:00
  + April speaker needed
* Scholarship Committee – Patrick Hitchingham (absent)
  + Currently have 2 ea. $1,000 Scholarships
  + CP Federal and Henry Ford Allegiance voiced wanting to participate – may turn into a third scholarship.
  + Motion by Mike Sharp – Second Mark Schissler
    - Name one JCCA scholarship on a permanent basis as the
      * “JCCA - Patrick Cunningham Memorial Scholarship”
    - Motion passed
  + Other scholarships to be JCCA based, but will be individually named only upon approval of the board.
  + Use Dixon Golf again for fund raising hole at annual golf outing. Proceeds to fund scholarships.
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
  + Walton Insurance Group
  + Wllman Masonry
  + Willbee Transit Mix
  + Willis and Jurasek
  + Willis and Machnik
  + Yearling Electric
* Old Business
  + Board positions open
    - VP
    - Treasurer
    - Secretary
    - 4 Directors
  + Membership committee chair needed
* New Business
  + Sinking Fund proposals
    - Hanover Horton
    - Vandercook
  + Convention Center – post bid
* 5050 drawing & membership draw (Has not reached $250 yet)
* Next general meeting April 8th, 2019. Next Board meeting on April 10th, 2019
* Adjourn 1:09p.m.

Submitted by C. Sayles 3/14/2019 9:12 AM