

Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: 517-990-9600

www.jcca.biz

**JCCA Board meeting minutes February 11, 2019**

Meeting called to order by Ryan Smithson at 12:14 p.m. at Lally group office.

* Board members present
  + Chris Sayles (secretary)
  + Ted Christoff (marketing)
  + Ryan Smithson (Pres)
  + Pat Hitchingham (Scholarship)
  + Mike Sharp (Past Pres. ‘19)
  + Donn Roberts (director ‘19)
  + Steve Patch (treasurer)
  + Dan Draper (Education)
  + Paul Swaitlowski (VP)
  + Ted Wray (director ’19)
* Board members absent
  + Kip Cunningham (director ’19)
  + Mike Hirst (director ‘20)
  + Mark Schissler (director ‘20)
  + Dan Machnik – (membership)
  + Andy Cook (director ’19)
  + Inosencio & Fisk
  + Jim Lester (director ‘20)
* Review of January board meeting minutes
  + Motion to Accept– Steve Patch
  + Second – Donn Roberts
  + Motion passed
  + Motion by Ted Christoff 2nd by Paul Swaitlowski
    - To approve $250 increase in budget for Jackson Chamber advertising, and to $480 of Dixon escrow to scholarship fund. Future fundraiser to be implemented by Mark Schissler with volunteers to optimize fundraising potential.
  + Motion passed.
* Treasurer’s report –Steve Patch
  + Current bank balance $21,669
    - About $1,186 less in account than this time last year.
  + JTV and Insurance largest payouts for January.
  + Motion to approve treasurer’s report – Paul Swaitlowski
  + Second – Ted Christoff
  + Motion carried
* Marketing / Brick Award – Ted Christoff
  + Good support at Chamber annual meeting
  + No explanation of Brick awards at presentation. Looking to improve upon this in future meetings. Possible script for presentation.
  + Would like photos of Brick award winners for marketing and web site.
  + Some members of JCCA participated in Chili cook off.
* Membership – Dan Machnik – absent – No Report
  + Looking for new chair for membership
* Education – Dan Draper
  + Wednesday Speakers – Steve Patch – tax changes
    - We will conduct association business first then have Steve speak.
  + Job Fair in March – Looking at March 15, 2019.
  + March / April speakers needed – possible Michigan Works.
* Scholarship Committee – Patrick Hitchingham – Absent
  + Some discussion on moving deadline up to March with April presentation. Change from current April / May model. Discussion was tabled.
  + Motion by Donn Roberts to name Andy Hirst as memorial scholarship for 2019 award. Second by Ted Christoff. Motion passed – will check with Mike Hirst to see if appropriate and willing on his part.
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
  + ?
* Old Business
  + - None
* New Business
  + Projects
    - NW Schools – chiller project
    - Fairgrounds
  + Positions for board nominations needed
    - Vice President
    - Treasurer
    - Secretary
    - 3 Director positions
    - Membership committee chair
* 5050 drawing & membership draw (Reset – winner last month)
* Next general meeting February 13th, 2019. Next Board meeting on March 11th, 2019
* Adjourn 12:57 p.m.

Submitted by C. Sayles 2/13/2019 10:58 AM