

 Jackson Commercial Contractors Association

 P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone: 517-990-9600

 www.jcca.biz

**JCCA Board meeting minutes February 11, 2019**

Meeting called to order by Ryan Smithson at 12:14 p.m. at Lally group office.

* Board members present
	+ Chris Sayles (secretary)
	+ Ted Christoff (marketing)
	+ Ryan Smithson (Pres)
	+ Pat Hitchingham (Scholarship)
	+ Mike Sharp (Past Pres. ‘19)
	+ Donn Roberts (director ‘19)
	+ Steve Patch (treasurer)
	+ Dan Draper (Education)
	+ Paul Swaitlowski (VP)
	+ Ted Wray (director ’19)
* Board members absent
	+ Kip Cunningham (director ’19)
	+ Mike Hirst (director ‘20)
	+ Mark Schissler (director ‘20)
	+ Dan Machnik – (membership)
	+ Andy Cook (director ’19)
	+ Inosencio & Fisk
	+ Jim Lester (director ‘20)
* Review of January board meeting minutes
	+ Motion to Accept– Steve Patch
	+ Second – Donn Roberts
	+ Motion passed
	+ Motion by Ted Christoff 2nd by Paul Swaitlowski
		- To approve $250 increase in budget for Jackson Chamber advertising, and to $480 of Dixon escrow to scholarship fund. Future fundraiser to be implemented by Mark Schissler with volunteers to optimize fundraising potential.
	+ Motion passed.
* Treasurer’s report –Steve Patch
	+ Current bank balance $21,669
		- About $1,186 less in account than this time last year.
	+ JTV and Insurance largest payouts for January.
	+ Motion to approve treasurer’s report – Paul Swaitlowski
	+ Second – Ted Christoff
	+ Motion carried
* Marketing / Brick Award – Ted Christoff
	+ Good support at Chamber annual meeting
	+ No explanation of Brick awards at presentation. Looking to improve upon this in future meetings. Possible script for presentation.
	+ Would like photos of Brick award winners for marketing and web site.
	+ Some members of JCCA participated in Chili cook off.
* Membership – Dan Machnik – absent – No Report
	+ Looking for new chair for membership
* Education – Dan Draper
	+ Wednesday Speakers – Steve Patch – tax changes
		- We will conduct association business first then have Steve speak.
	+ Job Fair in March – Looking at March 15, 2019.
	+ March / April speakers needed – possible Michigan Works.
* Scholarship Committee – Patrick Hitchingham – Absent
	+ Some discussion on moving deadline up to March with April presentation. Change from current April / May model. Discussion was tabled.
	+ Motion by Donn Roberts to name Andy Hirst as memorial scholarship for 2019 award. Second by Ted Christoff. Motion passed – will check with Mike Hirst to see if appropriate and willing on his part.
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
	+ ?
* Old Business
	+ - None
* New Business
	+ Projects
		- NW Schools – chiller project
		- Fairgrounds
	+ Positions for board nominations needed
		- Vice President
		- Treasurer
		- Secretary
		- 3 Director positions
		- Membership committee chair
* 5050 drawing & membership draw (Reset – winner last month)
* Next general meeting February 13th, 2019. Next Board meeting on March 11th, 2019
* Adjourn 12:57 p.m.

Submitted by C. Sayles 2/13/2019 10:58 AM