

Jackson Commercial Contractors Association

P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: 517-990-9600

www.jcca.biz

**JCCA Board meeting minutes November 12th, 2018**

Meeting called to order by Ryan Smithson at 12:12 p.m. at Lally group office.

* Board members present
  + Chris Sayles (secretary)
  + Ted Christoff (marketing)
  + Ryan Smithson (Pres)
  + Kip Cunningham (director ’19)
  + Mike Hirst (director ‘20)
  + Pat Hitchingham (Scholarship)
  + Mike Sharp (Past Pres. ‘19)
  + Donn Roberts (director ‘19)
  + Steve Patch (treasurer)
  + Mark Schissler (director ‘20)
  + Dan Draper (Education)
  + Ted Wray (director ’19)
* Board members absent
  + Paul Swaitlowski (VP)
  + Dan Machnik – (membership)
  + Andy Cook (director ’19)
  + Inosencio & Fisk
  + Jim Lester (director ‘20)
* Review of October board meeting minutes
  + Motion to Accept– Ted Wray
  + Second – Steve Patch
  + Motion passed
* Treasurer’s report –Steve Patch
  + Current bank balance $16,195.73
    - About $938 more in account than this time last year.
  + Dues statement sent out for 2019
  + Motion to write off two bad debts (Jackson Canvas & Johnston Supply)
    - Motion by Steve Patch
    - Support Ted Christoff
    - Motion carried after discussion
  + Motion to approve treasurer’s report - Chris Sayles
  + Second – Donn Roberts
  + Motion carried
* Marketing – Ted Christoff
  + Jaxpo – Normal activity – Would like to see more activity with participation.
    - Some discussion about not participating in the future.
    - Does it reach target market?
  + New budget next month
* Brick Award committee – Ted Christoff
  + No report
* Membership – Dan Machnik – absent – No Report
  + 18 in 18 goal currently at 8
* Education – Dan Draper
  + Wednesday Speakers – Joe Mar (Sandler) – business to the next level
  + Jan. Succession Planning
  + Feb. Taxes (Steve Patch)
  + Job Fair in March – Looking at March 15, 2019 tentatively.
  + Ron Richard – Job placement at Career Center. Active with placing people
* Christmas Party – Dec. 5th 6 p.m.
  + Steve Patch motion to set limit of entertainment at $600 and work on finding entertainment group.
  + Second – Kip Cunningham
  + Motion passed
* Scholarship Committee – Patrick Hitchingham – No report
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
  + North Ply Contracting
  + O’Harrow Construction
  + Paul Bengel Company
  + Prominent Design & Build Inc.
  + Quality Glass
  + Rehmann
* Old Business
  + Need Secretary for Jan. – Pat Hitchingham
  + Fair Grounds- broke ground. Only Electrical and mechanical fully bid.
    - Hirst and Applegate awarded
* New Business
  + CP fed will allow JCCA members be fee free members of CP Fed. If acknowledged as community partners.
    - Motion by Ted Christoff to be community partner with CP Fed.
    - Second Donn Roberts
    - Motion passed
  + Mike Hirst has drawings for Andy’s Place Apartments (old Oddfellow home)
  + Jackson magazine doing issue on construction in Feb. - would like to have an article written for the issue and participation by members.
* 5050 drawing & membership draw ($398 available for the drawing.)
  + Motion by Ted Wray to have only dues paying members be a part of the membership draw.
  + Second Ted Christoff
  + Motion passed
* Next general meeting Nov. 14th, 2018. Next Board meeting on January 14th, 2019
* Adjourn 1:13 p.m.

Submitted by C. Sayles 11/12/2018 2:26 PM