

 Jackson Commercial Contractors Association

 P.O. Box 143 · Jackson, MI 49204 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone: 517-990-9600

 www.jcca.biz

**JCCA Board meeting minutes November 12th, 2018**

Meeting called to order by Ryan Smithson at 12:12 p.m. at Lally group office.

* Board members present
	+ Chris Sayles (secretary)
	+ Ted Christoff (marketing)
	+ Ryan Smithson (Pres)
	+ Kip Cunningham (director ’19)
	+ Mike Hirst (director ‘20)
	+ Pat Hitchingham (Scholarship)
	+ Mike Sharp (Past Pres. ‘19)
	+ Donn Roberts (director ‘19)
	+ Steve Patch (treasurer)
	+ Mark Schissler (director ‘20)
	+ Dan Draper (Education)
	+ Ted Wray (director ’19)
* Board members absent
	+ Paul Swaitlowski (VP)
	+ Dan Machnik – (membership)
	+ Andy Cook (director ’19)
	+ Inosencio & Fisk
	+ Jim Lester (director ‘20)
* Review of October board meeting minutes
	+ Motion to Accept– Ted Wray
	+ Second – Steve Patch
	+ Motion passed
* Treasurer’s report –Steve Patch
	+ Current bank balance $16,195.73
		- About $938 more in account than this time last year.
	+ Dues statement sent out for 2019
	+ Motion to write off two bad debts (Jackson Canvas & Johnston Supply)
		- Motion by Steve Patch
		- Support Ted Christoff
		- Motion carried after discussion
	+ Motion to approve treasurer’s report - Chris Sayles
	+ Second – Donn Roberts
	+ Motion carried
* Marketing – Ted Christoff
	+ Jaxpo – Normal activity – Would like to see more activity with participation.
		- Some discussion about not participating in the future.
		- Does it reach target market?
	+ New budget next month
* Brick Award committee – Ted Christoff
	+ No report
* Membership – Dan Machnik – absent – No Report
	+ 18 in 18 goal currently at 8
* Education – Dan Draper
	+ Wednesday Speakers – Joe Mar (Sandler) – business to the next level
	+ Jan. Succession Planning
	+ Feb. Taxes (Steve Patch)
	+ Job Fair in March – Looking at March 15, 2019 tentatively.
	+ Ron Richard – Job placement at Career Center. Active with placing people
* Christmas Party – Dec. 5th 6 p.m.
	+ Steve Patch motion to set limit of entertainment at $600 and work on finding entertainment group.
	+ Second – Kip Cunningham
	+ Motion passed
* Scholarship Committee – Patrick Hitchingham – No report
* Member spotlight (sponsors) for this month’s meeting (Mark Schissler making contact)
	+ North Ply Contracting
	+ O’Harrow Construction
	+ Paul Bengel Company
	+ Prominent Design & Build Inc.
	+ Quality Glass
	+ Rehmann
* Old Business
	+ Need Secretary for Jan. – Pat Hitchingham
	+ Fair Grounds- broke ground. Only Electrical and mechanical fully bid.
		- Hirst and Applegate awarded
* New Business
	+ CP fed will allow JCCA members be fee free members of CP Fed. If acknowledged as community partners.
		- Motion by Ted Christoff to be community partner with CP Fed.
		- Second Donn Roberts
		- Motion passed
	+ Mike Hirst has drawings for Andy’s Place Apartments (old Oddfellow home)
	+ Jackson magazine doing issue on construction in Feb. - would like to have an article written for the issue and participation by members.
* 5050 drawing & membership draw ($398 available for the drawing.)
	+ Motion by Ted Wray to have only dues paying members be a part of the membership draw.
	+ Second Ted Christoff
	+ Motion passed
* Next general meeting Nov. 14th, 2018. Next Board meeting on January 14th, 2019
* Adjourn 1:13 p.m.

Submitted by C. Sayles 11/12/2018 2:26 PM